



PUBLIC MEETING

Harbor City Neighborhood Council
 Special Governing Board Meeting
 Wednesday, February 23, 2021, 6:00 pm

Zoom Electronic Meeting

Official Minutes

| Board Members Seated | Roll Call |
|-----------------------|-------------|
| Carmenza Adams | Seated |
| Lori Bordenave-Arnold | Absent |
| Karen Ceaser | Present |
| Rosa Lagunas | Present |
| Grant Reed | Present |
| Paul Rodriguez | Present |
| Danielle Sandoval | Present |
| Deseray Sarcona | Absent |
| Freshta Sidiqi | Present |
| Tamara Taylor | Present |
| Charles Watkins | Absent |
| Denice Wint | Present |
| | Vacant Seat |
| | Vacant Seat |

1. **Call to Order and Roll Call** – The meeting was called to order at 6:00 p.m. by President Danielle Sandoval. A quorum of 8/9 board members were present (see list above). Approximately 10 stakeholders in attendance.
2. **Public Comment on Non-Agenda items**
 - a. Olive Reed commented that LAPD is having a virtual townhall tomorrow night at 6:00 p.m., Deputy Chef Scott for South Bureau will be speaking.

Old Business

3. **Review of stakeholder application(s) and fill one at-large vacant board seat** – item initially skipped and returned to after item 9.b.
 - a. Mandra Holt – Withdrew
 - b. Carmenza Adams – Ms. Adams made a brief statement.
 Carmenza Adams elected with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, and 0 abstention.
4. **Discussion on the request for a letter of support from Kyle Ryan for a Public Convenience or Necessity permit**
 - a. Review and discussion on one of three proposed letters

The Harbor City Neighborhood Council received a request for a letter of support from Kyle Ryan dba Torrance Healing Center, 1513 W. Sepulveda Blvd., Torrance, CA 90501 for a Public Convenience or Necessity permit. The Harbor City Neighborhood Council did not have an adequate amount of time to conduct stakeholder consensus on the matter. Furthermore, the business location is within the boundaries of the Harbor Gateway South Neighborhood Council which took official action to provide a letter of support to the applicant Kyle Ryan.

Therefore, be it resolved the Harbor City Neighborhood Council officially takes a **Neutral** position on the matter.

Motion by Tamara to take a neutral position, second by Danielle, and passed with 6 yes (Ceaser, Lagunas, Reed, Rodriguez, Taylor, and Wint), 0 no, 2 abstentions (Sandoval and Sidiqi), and 1 not yet

elected (Adams).

5. **Secretary's Report** – Tamara Taylor

Motion by **Karen Ceaser** to approve consent calendar items 5.a and 5.b., second **Denice Wint**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- a. Motion to approve January 20, 2021 Stakeholder and Governing Board Meeting minutes.
- b. Motion to approve January 20, 2021 Special Governing Board Meeting minutes.

Motion by **Karen Ceaser** to approve consent calendar items as presented, second **Denice Wint**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

6. **Treasurer Report** – Karen Ceaser, Treasurer

- a. Motion to approve the January 2021 Monthly Expenditure Report (MER).

Motion by **Karen Ceaser** to approve the January 2021 Monthly Expenditure Report (MER), second **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- b. Budget Adjustments:

- i. Motion to move \$5,661.20 from Office/Operational Expenditures Category to Neighborhood Purposes Grants (NPG) Expenditure Category. Categories: Refreshments for NC Meetings \$1,000.00, NC Storage \$60.00, NC Supplies \$1,000.00, Temporary Staff \$2,771.20, and Virtual Office \$830.00.

Motion by **Karen Ceaser** to approve moving \$5,661.20 from Office/Operational Expenditures Category to Neighborhood Purposes Grants (NPG) Expenditure Category. Categories: Refreshments for NC Meetings \$1,000.00, NC Storage \$60.00, NC Supplies \$1,000.00, Temporary Staff \$2,771.20, and Virtual Office \$830.00, second **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- ii. Motion to move \$1,500.00 from Community Improvement Projects (CIP) Expenditure Category to Elections Expenditure Category. Category: Sharefest \$1,500.

Motion by **Karen Ceaser** to approve moving \$1,500.00 from Community Improvement Projects (CIP) Expenditure Category to Elections Expenditure Category. Category: Sharefest \$1,500, second **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- iii. Motion to strike out the language “NC Events - Refreshments & Supplies” and replace it with “NC Events - Vendors and Temporary Staff” in the Outreach Expenditure Category.

Motion by **Karen Ceaser** to approve to strike out the language “NC Events - Refreshments & Supplies” and replace it with “NC Events - Vendors and Temporary Staff” in the Outreach Expenditure Category, second **Danielle Sandoval**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- iv. Motion to move \$2,750.00 from NC Events – Vendors and Temporary Staff to Elections Expenditure Category. Item not considered as issue addressed in item 15.

Moved to item 15.

- v. Motion to approve the HCNC Budget as amended.

Motion by **Karen Ceaser** to approve the HCNC Budget as amended, second **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- vi. Motion to approve the HCNC Budget Package as amended.

Motion by **Karen Ceaser** to approve the HCNC Budget Package as amended, second **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- c. Review and approval of a Neighborhood Purpose Grant Application submitted by the Instituto de Educacion de Sur de California (IDEPSCA) in the amount of \$4,000.00. The grant will be

used to purchase hot meals from local restaurants and distributed to Harbor City community members twice a week.

Motion by **Tamara Taylor** to approve of a Neighborhood Purpose Grant Application submitted by the Instituto de Educacion de Sur de California (IDEPSCA) in the amount of \$4,000.00. The grant will be used to purchase hot meals from local restaurants and distributed to Harbor City community members twice a week, second **Grant Reed**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- d. Review and approval of a Neighborhood Purpose Grant application submitted by the LA City Wildcats in the amount of \$5,000.00. The grant will be used for outreach & advertising and to purchase team t-shirts (city wide). – Tamara Taylor recused herself as she is a volunteer for the LA City Wildcats organization.

Motion by **Danielle Sandoval** to amend the Neighborhood Purpose Grant by the Instituto de Educacion de Sur de California (IDEPSCA) to an amount of \$2,500.00, second **Freshta Sidiqi**, and passed with 7 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, and Wint), 0 no, 0 abstention, 1 recused (Taylor) and 1 not yet elected (Adams).

Motion by **Karen Ceaser** to approve of a Neighborhood Purpose Grant Application submitted by the Instituto de Educacion de Sur de California (IDEPSCA) in the amended amount of \$2,500.00., second **Freshta Sidiqi**, and passed with 7 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, and Wint), 0 no, 0 abstention, 1 recused (Taylor) and 1 not yet elected (Adams).

- e. Motion to approve payment for Interpreters Unlimited, Inc. in the amount of \$152.25. A stakeholder request for Spanish interpretation for virtual HCNC Winter Wonderland was received via email.

Motion by **Karen Ceaser** to approve payment for Interpreters Unlimited, Inc. in the amount of \$152.25. A stakeholder request for Spanish interpretation for virtual HCNC Winter Wonderland was received via email, second **Freshta Sidiqi**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

Committee Reports

7. Outreach – Freshta Sidiqi, chair

- a. Update on HCNC promotional items: 300 masks and 300 pens.

i. The outreach committee decided that they would order items with designs created on Canva for presentation at next month's board meeting.

- b. Motion to give Freshta Sidiqi, Outreach Committee Chair full access the HCNC Canva account.

Motion by **Danielle Sandoval** to approve to give Freshta Sidiqi, Outreach Committee Chair full access the HCNC Canva account, second **Karen Ceaser**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- c. Motion to give power to act to the Outreach Committee to create and distribute a flyer for the Community Parenting Classes.

Motion by **Danielle Sandoval** to approve to give power to act to the Outreach Committee to create and distribute a flyer for the Community Parenting Classes, second **Karen Ceaser**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

8. Land Use – Denise Wint, Chair

- a. Public comment on the Community Plan public are due by February 26th There is a comment form link for public comment can on the story map site.

9. Beautification – Rosa Lagunas, Chair

- a. Motion to create an Ad Hoc Mural committee. For the purpose of selecting a Harbor Area artist and their art work submission. Once the board accepts the recommendation the ad hoc is dissolved.

Motion by **Rosa Lagunas** to create an Ad Hoc Mural committee. For the purpose of selecting a Harbor Area artist and their art work submission. Once the board accepts the recommendation

the ad hoc is dissolved, second by **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

- b. Motion to appoint Rosa Lagunas, the Beautification Committee chair, as the Ad Hoc Mural Committee Chair and appoint Danielle Sandoval HCNC Board President and HCNC Board Member Paul Rodriguez as committee members. The chair may appoint additional members at anytime.

Motion by **Rosa Lagunas** appoint Rosa Lagunas, the Beautification Committee chair, as the Ad Hoc Mural Committee Chair and appoint Danielle Sandoval HCNC Board President and HCNC Board Member Paul Rodriguez as committee members. The chair may appoint additional members at anytime, second by **Danielle Sandoval**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

Moved to item 3.

10. Business Committee Report – Tamara Taylor, Chair

- a. Update on planning of the Community Parenting classes sponsored by the Harbor City Neighborhood Council.
i. City Lights is going to co-sponsor the parenting classes with HCNC.
- b. Motion to approve an amount not to exceed \$1500 as proposed by Breakthrough Parenting for 10 parenting class sessions. Item not considered as it is being addressed item 17.
- c. Motion to approve an amount not to exceed \$2,000 for translation services for 10 sessions of parenting classes. Item not considered as it is being addressed item 17.

11. Civil Rights and Racial Equity Committee Report – Denice Wint, Chair

- a. Motion to submit a Community Impact Statement opposing Council File: 21-0178: Los Angeles Unified School District / School Re-Opening / In-Person Instruction.

Motion by **Danielle Sandoval** to submit a Community Impact Statement opposing Council File: 21-0178: Los Angeles Unified School District / School Re-Opening / In-Person Instruction, second by **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not eligible (Adams).

- b. Motion to submit a letter to the Los Angeles City Council requesting that the Los Angeles Unified School District encourage stakeholder participation by reinstating the Parent Engagement and Special Education Committees.

Motion by **Karen Ceaser** submit a letter to the Los Angeles City Council requesting that the Los Angeles Unified School District encourage stakeholder participation by reinstating the Parent Engagement and Special Education Committees, second by **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not eligible (Adams).

12. HANC Motions:

- a. Motion to approve a resolution opposing the Board of Neighborhood Commissioners adoption of the draft Digital Communications Policy.

Whereas, the proposed digital communications policy now being considered by the Board of Neighborhood Commissioners, if adopted, would provide a mechanism for the regulation and censorship of neighborhood councils' social media communications, and

Whereas, such policy also would also provide for the regulation and control of neighborhood council board members' use of personal media platforms, and

Whereas, such policy extends the ability of the Department of Neighborhood Empowerment to regulate, censor, and punish boards and individuals for exercising First Amendment rights, and

Whereas, adequate legal safeguards and mechanisms regarding the misuse of social media are available;

Therefore, be it resolved, the Harbor City Neighborhood Council **opposes** adoption of the proposed digital communications policy in any form whatsoever and its entire or partial inclusion in any other policy, such as the code of conduct.

Motion by **Danielle Sandoval** to approve a resolution opposing the Board of Neighborhood Commissioners adoption of the draft Digital Communications Policy, second by **Tamara Taylor**, and passed with 6 yes (Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, and Taylor), 1 no (Wint), 1 abstention (Ceaser), and 1 not eligible (Adams).

13. Elections Committee

a. Important Dates:

Candidate Filing Period: February 13, 2021 to March 30, 2021.

Vote-By-Mail Application Period: April 16, 2021 to June 8, 2021.

Ballots must be postmarked by Election Day and received by the City Clerk's Election Division within three (3) business days thereafter.

Election Day: Tuesday, June 15, 2021 (Ballot Drop Off Day)

Board Gets Seated: July 1, 2021

b. Appointment of an Elections Committee Chair and committee members.

Motion by **Danielle Sandoval** submit appoint Olive Reed and Tamara Taylor to co-chair and Elections Committee Chair, second by **Karen Ceaser**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 ineligible (Adams).

14. Announcement of vacant board seat – President Sandoval announced that there is one vacant seat.

New Business

15. Motion to move \$4,500.00 from NC Events – Vendors and Temporary Staff to Neighborhood Purpose Grant (NPG) Expenditure Category.

Motion by **Danielle Sandoval** to approve to move \$4,500.00 from NC Events – Vendors and Temporary Staff to Neighborhood Purpose Grant (NPG) Expenditure Category, second **Karen Ceaser**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 ineligible (Adams).

16. Review and approval of a Neighborhood Purpose Grant application submitted by City Lights Gateway Foundation in the amount of \$3,500. The grant will be used for youth programs, parenting classes, community improvement and beautification projects in Harbor City.

Motion by **Danielle Sandoval** to approve of a Neighborhood Purpose Grant application submitted by City Lights Gateway Foundation in the amount of \$3,500. The grant will be used for youth programs, parenting classes, community improvement and beautification projects in Harbor City, second **Tamara Taylor**, and passed with 8 yes (Ceaser, Lagunas, Reed, Rodriguez, Sandoval, Sidiqi, Taylor, and Wint), 0 no, 0 abstention, and 1 not yet elected (Adams).

17. Adjournment – The meeting was adjourned at 8:05 p.m. The next regular Stakeholder meeting is March 17, 2021.

Respectfully submitted,
Sheryl Akerblom
for the Harbor City Neighborhood Council