



# PUBLIC MEETING

## Harbor City Neighborhood Council Special Governing Board and Stakeholder Meeting

Nathaniel Narbonne High School  
24300 Western Avenue, Harbor City  
Wednesday, November 13, 2018, 6:30 pm

### Minutes

Board Members Seated	Roll Call
Lori Bordenave-Arnold	Present
Sydney Baune	Present
Mike Etter	Present at 6:45 p.m.
Mary Ann Hopkins	Excused
Victoria Lee	Present
Armando Micro II	Absent
Emilio Otero	Present left at 9:20 p.m.
Grant Reed	Present
Paul Rodriguez	Present
Danielle Sandoval	Present
Deseray Sarcona	Present left at 9:25 p.m.
Tamara Taylor	Present at 7:00 p.m. left at 9:10 p.m.
Denice Wint	Excused

1. **Call to Order and Roll Call:** The meeting was called to order at 6:30 p.m. by President Danielle Sandoval. A quorum of 10/7 board members was present (see list above). Approximately 25 stakeholders in attendance.
2. **President’s Message** – Danielle Sandoval
  - a. Adoption of the agenda.  
 Motion by **Grant Reed** to adopt the agenda as presented, second **Sydney Baune**, and passed with 7 yes (Arnold, Baune, Lee, Otero, Reed, Rodriguez, and Sandoval), 1 no (Sarcona), 0 abstention, and 2 not yet present (Etter and Taylor).
3. **Parliamentarian** – Paul Rodriguez
  - a. Adoption of Ground Rules.

#### Ground Rules

1. On any proposed motion, the motion shall be made and seconded. No member can interrupt the maker of a motion at any time.
2. The maker of the original motion shall then explain the nature and purpose of the motion within two minutes.
3. The chair shall then call for Board Member Comment and shall be recognized by a hand raise, starting from their far left to provide any relevant comments for one minute per member.
4. After this, the chair shall call for public comment
5. If there are any follow up questions or comments after the conclusion of public comments the chair will call for a second round of Board Member Comment and begin again at their far left, allowing 1 minute each.
6. The chair shall then close comments, state the body’s readiness to vote and shall take the vote.
7. No comments will be made during voting and any interference during this time it will be declared as interruption of the meeting.
8. The Chair shall warn anyone, stakeholder, guest or board member, who is out of line 2 times. A preliminary warning, and a second advising they could be asked to leave. A final warning shall ask them to leave. Should they refuse to leave, the chair shall declare a recess and call for removal.

9. Amendments to motions will follow the same rules as above.

Per CA Government Code Section 54957.9, the Brown Act does permit some leeway in dealing with disruptions during council meetings:

“In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.” (Government Code Section 54957.9)

The important point to bear in mind is that mere disruption, including heckling, booing, and applauding, is not enough to clear the room. The meeting must be disrupted by such conduct, and the disruption must be so pervasive that removal of those creating the disruption is insufficient to regain order.

Motion by **Grant Reed** to adopt the agenda as presented, second **Sydney Baune**, and passed with 8 yes (Arnold, Baune, Lee, Otero, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, 0 abstention, and 2 not yet present (Etter and Taylor).

**4. Public Comment on Non-Agenda items**

- a. Olive Reed commented that it bothers her that things have gotten so ridged.

**5. Board Member Comments and Announcements**

- a. Deseray Sarcona thanked President Sandoval for purchasing the games.

**6. Safety Committee Report** – Olive Reed, Chair

- a. Discuss recommendations for Harbor City Neighborhood Council to fund pedestrian crossing signage or to be laced on the light poles at Bell Porte and Lomita. Discussed and recommended.
- b. Update on Left Hand turn signal on 254th and Western Avenue. Ms. Reed would like the board to write a letter to Assembly Member Muratsuchi requesting installation of a left turn signal.

**7. Reports from Government Officials** – None present

**8. Reports from First Responders:**

- a. **LAPD Senior Lead Officer Jacqueline Lopez covering for Officer Frank Lopez**
- i. There were 2 gang shootings at Normandale Park recently.
  - ii. Officer Lopez gave a brief overview of crime statistics for the area.
  - iii. The Senior Lead Officers for LAPD go dark in December for attending neighborhood council meetings due to all the other community activities they participate in.
  - iv. Officer Lopez answered questions from the board and stakeholders.
  - v. Contact information for Officer Frank Lopez, cell phone 310-869-2106, office phone 310-726-7931 email [38192@lapd.online](mailto:38192@lapd.online).

**9. Legislation** – Danielle Sandoval

- a. Discussion on submitting a letter to the Naval Facilities Command Southwest to extend the time to provide public input.

Department of the Navy  
Naval Facilities Engineering Command Southwest  
Attn: Code EV25. TB  
937 N. Harbor Drive  
Building 1, 3<sup>rd</sup> Floor (Environmental)  
San Diego, CA 92132

RE: Public Input on the Scope of Analysis

The Harbor City Neighborhood Council received information less than 72 hours ago from a stakeholder that the Navy is requesting public input on the scope of analysis and environmental resource areas to be considered in the preparation of an Environmental Assessment (EA) to analyze the potential impacts of its proposal to renew fueling operations.

The Defense Fuel Support Point (DFSP) San Pedro borders Harbor City, CA. although it is within the boundaries of San Pedro, we feel that this potentially will have an impact on our community. The location of this site is \_\_\_\_\_ft. from our

Newly Renovated Regional Public Park and Newly Constructed Residences. We have not had the opportunity to review all the documents provided by the Navy nor have we had the opportunity to notify our stakeholders. It is unfortunate that we were not provided that same opportunity to provide input and we ask for consideration to extend the time for public input.

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Motion by **Victoria Lee** to approve the letter above to the Naval Facilities Command Southwest to extend the time to provide public input, second **Lori Arnold**, and passed with 8 yes (Arnold, Baune, Etter, Lee, Otero, Reed, Rodriguez, and Sandoval), 0 no, 0 abstention, 1 out of room (Sarcona), and 1 not yet present (Taylor).

- b. Motion to approve holding a joint Land Use Meeting with the three San Pedro Neighborhood Councils on the issue of the U.S. Navy initiating the preparation of an Environmental Assessment (EA) to analyze the potential impacts of its proposal to renew fueling operations.

Motion by **Grant Reed** to approve holding a joint Land Use Meeting with the three San Pedro Neighborhood Councils on the issue of the U.S. Navy initiating the preparation of an Environmental Assessment (EA) to analyze the potential impacts of its proposal to renew fueling operations, second **Lori Arnold**, and passed with 9 yes (Arnold, Baune, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, 0 abstention, and 1 not yet present (Taylor).

10. Update on CD15 Homelessness Working Group – Will post meeting notes on the website and eblast.

11. Vice President Report – Grant Reed

- a. Harbor Alliance of Neighborhood Councils (HANC) – The last meeting was lightly attended.  
b. Update on LAPD “Gang Prevention Dialogue Event” – LAPD Senior Lead Officer Junior Nua created this event and commented that funding sources for gang prevention/intervention have dried up. Accordingly, he is working to gather community resources to address the issue.  
c. Discussion and approval of having a HCNC Board Meeting in December

Motion by **Grant Reed** to approve being dark in December, second **Sydney Baune**, and passed with 10 yes (Arnold, Baune, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 0 no, and 0 abstention.

12. Secretary Report – Sydney Baune

- a. Review of the Recognition of Outstanding Citizen Award (R.O.C.) application and approval of the recipient

Motion by **Lori Arnold** to approve applicant Angelina Gray to receive a R.O.C Award, second **Sydney Baune**, and passed with 10 yes (Arnold, Baune, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 0 no, and 0 abstention.

- b. Update Winter Wonderland 12/11/18 – Will be on Tuesday, December 11<sup>th</sup>, from 4:00 p.m. to 8:00 p.m. There will be booths from Kaiser, Los Angeles Department of Transportation, Letter to a Service Person, Recreation and Parks Department, President Elementary School, Harbor City/Harbor Gateway Chamber of Commerce, Lions Club, and City Lights.

- c. Review and approval of a support letter regarding Reclaim Our Schools recommendation from LAANE

**NEED LETTER**

Motion by **Victoria Lee** to approve a letter of support regarding Reclaim Our Schools recommendation from Los Angeles Alliance for a New Economy (LAANE), second **Tamara Taylor**, and passed with 9 yes (Arnold, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 0 no, 0 abstention, and 1 recused (Baune).

- d. Discussion on possible dates, time and transportation for the annual Harbor City Neighborhood Council Holiday Lights Event Motion by **Lori Arnold** to approve holding the annual Harbor City Neighborhood Council Holiday Lights Event on Thursday, December 13, 2018 at 6:00 p.m., second **Sydney Baune**, and passed with 10 yes (Arnold, Baune, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 0 no, and 0 abstention.

13. Outreach Committee Report – Deseray Sarcona and Mary Ann Hopkins

- a. Motion to approve a payment in the amount of \$567.21 for the 7 signs ordered for the Harbor City

Neighborhood Council Holiday Lights Event.

Motion by **Deseray Sarcona** to approve a payment in the amount of \$567.21 for the 7 signs ordered for the Harbor City Neighborhood Council Holiday Lights Event, second **Sydney Baune**, and passed with 9 yes (Arnold, Baune, Etter, Lee, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 0 no, and 1 abstention (Otero).

- b. Motion to approve the purchase of “The Verizon Jet Pack Hot Spot” for the previously approved iPad in an amount not to exceed \$200.00.

**Motion** by **Grant Reed** to vote on items 13.b. and 13.c. together, second **Sydney Baune**, and passed with 7 yes (Etter, Lee, Otero, Reed, Rodriguez, Sarcona, and Taylor), 3 noes (Arnold, Baune, and Sandoval), and 0 abstention.

**Motion** by **Lori Arnold** to table items 13.b. and 13.c. together, second **Sydney Baune**, and failed with 3 yes (Arnold, Baune, and Sandoval), 5 noes (Etter, Lee, Reed, Sarcona, and Taylor), and 2 abstentions (Otero and Rodriguez).

- c. Motion to approve the purchase 2GB Business Hotspot Plan from Verizon in an amount not to exceed \$100.00 a month.

Motions from committee to approve purchase of “The Verizon Jet Pack Hot Spot” for the previously approved iPad in an amount not to exceed \$200.00 and purchase of 2GB Business Hotspot Plan from Verizon in an amount not to exceed \$100.00 a month, passed with 9 yes (Arnold, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 1 no (Baune), and 0 abstention.

- d. Motion to give the Outreach Committee the power to act on topics, **CONTENT**, and distribution of surveys via canvassing, social media and event booths to engage with the community members.

**Motion** by **Deseray Sarcona** to amend the motion to add the word ‘**CONTENT**’, as delineated above, second **Mike Etter**, and passed with 9 yes (Arnold, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 0 no, and 1 abstention (Baune).

**Motion** by **Deseray Sarcona** to approve as amended giving the Outreach Committee the power to act on topics, **CONTENT**, and distribution of surveys via canvassing, social media and event booths to engage with the community members, second **Mike Etter**, and failed with 2 yes (Sarcona and Taylor), 6 noes (Arnold, Baune, Lee, Reed, Rodriguez, and Sandoval), and 2 abstentions (Etter and Otero).

**14. Beautification Committee Report – Deseray Sarcona**

- a. Motion to approve Monika Petroczy to repaint the utility box located on Western and Anaheim Street in Harbor City in the amount of \$600 for Labor and Paint.

Motion from committee failed with 2 yes (Etter and Sarcona), 7 noes (Arnold, Baune, Lee, Otero, Reed, Rodriguez, and Sandoval), 0 abstention, and 1 left meeting early (Taylor).

- b. Motion to allocate \$4,000 from the Community Improvement Project budget to paint a mural on the 110 underpass at Pacific Coast Highway in Wilmington/Harbor City and collaboration with the Wilmington Neighborhood Council on the project

Motion by **Lori Arnold** for a substitute motion as follows ‘*that the Harbor City Neighborhood Council will support and collaborate with the Wilmington Neighborhood Council to paint a mural on the 110 underpass at Pacific Coast Highway in Wilmington/Harbor City*’, second **Sydney Baune**, and passed with 9 yes (Arnold, Baune, Etter, Lee, Otero, Reed, Rodriguez, Sandoval, Sarcona, and Taylor), 0 no, 0 abstention, and 1 left meeting early (Taylor).

**15. Budget and Finance Committee Report – Mike Etter**

- a. Review and approval of budget adjustments:

- i. Move up to \$1800 from Office Expenditures (Temporary Staff) to Neighborhood Purpose Grant. ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
- ii. Move up to \$1000 from Office Expenditures (The Mailroom-Virtual Office) to Neighborhood Purpose Grant. ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
- iii. Move up to \$1200 from Office Expenditures (Refreshments for Stakeholders Monthly Meetings) to Neighborhood Purpose Grant which would eliminate refreshments/food being offered for stakeholders monthly meetings through end of 2018-2019 fiscal year. ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
- iv. Move up to \$2500 from Outreach Expenditures (Outreach Advertising) to Neighborhood Purpose Grant.



Motion by **Mike Etter** to approve moving up to \$2500 from Outreach Expenditures (Outreach Advertising) to Neighborhood Purpose Grant, second **Lori Arnold**, and passed with 5 yes (Arnold, Baune, Etter, Reed, and Sandoval,), 1 no (Sarcona), 3 abstentions (Lee, Otero, and Rodriguez), and 1 left meeting early (Taylor).

- v. Move up to \$1400 from Community Improvement Projects to Neighborhood Purpose Grant. Motion by **Mike Etter** to approve moving up to \$1400 from Community Improvement Projects to Neighborhood Purpose Grant, second **Lori Arnold**, and passed with 6 yes (Arnold, Baune, Etter, Lee, Reed, and Sandoval,), 1 no (Sarcona), 2 abstentions (Otero and Rodriguez), and 1 left meeting early (Taylor).
- vi. Move up to \$2600 from Outreach Expenditures (Outreach Merchandise) to Neighborhood Purpose Grant which would limit the purchase of additional outreach merchandise during the remaining months of the 2018-2019 fiscal year. ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.

**16. Treasurer Report** – Mike Etter

- a. Approval of October 2018 Monthly Expenditure Report (MER). ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
- b. Review recommendations for approval of a Neighborhood Purpose Grant Application for President Avenue Elementary School for a “Literacy Garden” up to an amount not to exceed \$5000.  
Motion by **Mike Etter** for approval of a Neighborhood Purpose Grant Application for President Avenue Elementary School for a “Literacy Garden” up to an amount not to exceed \$5000, second **Sydney Baune**, and passed with 7 yes (Arnold, Baune, Etter, Otero, Reed, Rodriguez, and Sandoval,), 0 no, 3 abstentions (Lee, Sarcona, and Taylor).
- c. Review recommendations for approval upon completion of the submitted Neighborhood Purpose Grant Application from Narbonne High School up to an amount not to exceed \$5000 for rubber safety mats ‘subject to approval of budget adjustments’.  
**Motion** by **Lori Arnold** to add ‘**subject to approval of budget adjustments**’ as delineated above, second **Tamara Taylor**, and passed with 6 yes (Arnold, Etter, Reed, Rodriguez, Sandoval, and Taylor), 0 no, and 4 abstentions (Baune, Lee, Otero and Sarcona),  
**Motion** by **Tamara Taylor** for approval upon completion of the submitted Neighborhood Purpose Grant Application from Narbonne High School up to an amount not to exceed **\$5000 for rubber safety mats ‘subject to approval of budget adjustments’**, second **Lori Arnold**, and passed with 7 yes (Arnold, Baune, Etter, Lee, Reed, Sandoval, and Taylor), 0 no, and 3 abstentions (Otero, Rodriguez, and Sarcona).
- d. Review recommendations for approval of a Neighborhood Purpose Grant Application from the Friends of the Library for supplies and performers for community classes held at the Library up to an amount not to exceed \$3000. ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
- e. Review and approval of the Budget Adjustments for the HCNC Co-Sponsored Event Winter wonderland ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
- f. Review and discuss unspent monies \$632.79 Holiday Lights Contest \$567.21. ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
- g. Motion to approve South Bay Storage increase in storage dues from \$189.00 per month to \$199 beginning Jan 1 2019 and the adjustment of the Administrative Budget packet to reflect the change through the end of the fiscal year. ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.

**17. Bylaws Committee Report** ITEMS NOT CONSIDERED DUE TO TIME CONSTRAINTS.

- a. Discussion on possibly holding a Special Joint Bylaws and Board Meeting December.
- b. Review of the HCNC Current Boundaries and Recommendations of Boundary Adjustments from the committee.
- c. Review suggested bylaw amendments.

**18. Business Committee Report** – Tamara Taylor ITEMS NOT CONSIDERED DUE TO TIME CONSTRAINTS.

- a. Update on HCNC sponsored workshops “Educating Harbor City”.
- b. Discussion on sponsoring a “Local Hiring Fair” in the spring of 2019.

19. **Plan Check NC Updates** – Eric Deklotz ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
20. **Approval of the October HCNC Governing Board and Stakeholders Meeting Minutes** ITEM NOT CONSIDERED DUE TO TIME CONSTRAINTS.
21. **Adjournment** – The meeting was adjourned at 9:35 p.m. The next Stakeholder meeting is December 19, 2018.

Respectfully submitted, Sheryl Akerblom  
for the Harbor City Neighborhood Council