



PUBLIC MEETING

Harbor City Neighborhood Council
 Special Governing Board Meeting
 Harbor City/Harbor Gateway Public Library
 24000 Western Avenue, Harbor City
 Tuesday, December 4, 2018, 6:00 pm

Official Minutes

Board Members Seated	Roll Call
Lori Bordenave-Arnold	Present
Sydney Baune	Present
Mike Etter	Present
Mary Ann Hopkins	Absent
Victoria Lee	Absent
Armando Micro II	Absent
Emilio Otero	Absent
Grant Reed	Present
Paul Rodriguez	Absent
Danielle Sandoval	Present
Deseray Sarcona	Present
Tamara Taylor	Present at 7:00 p.m.
Denice Wint	Absent

1. **Call to Order and Roll Call**: The meeting was called to order at 7:00 p.m. by President Danielle Sandoval. A quorum of 7 board members was present (see list above). Approximately 5 stakeholders in attendance.
2. **Public Comment on Non-Agenda items** – None
3. **Board Member Comment on Non-Agenda Items and Announcements** – None

Old Business

4. **Budget & Finance Report** – Mike Etter
 Review and approval of budget adjustments:
 - a. Move up to \$1800 from Office Expenditures (Temporary Staff) to Neighborhood Purpose Grant
 Motion by **Danielle Sandoval** to move up to \$1800 from Office Expenditures (Temporary Staff) to Neighborhood Purpose Grant, second **Grant Reed**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.
 - b. Move up to \$1000 from Office Expenditures (The Mailroom-Virtual Office) to Neighborhood Purpose Grant
 Motion by **Danielle Sandoval** to move up to \$1000 from Office Expenditures (The Mailroom-Virtual Office) to Neighborhood Purpose Grant, second **Lori Arnold**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.
 - c. Move up to \$1200 from Office Expenditures (Refreshments for Stakeholders Monthly Meetings) to Neighborhood Purpose Grant which would eliminate refreshments/food being offered for stakeholders monthly meetings through end of fiscal year
 Motion by **Danielle Sandoval** to table the motion, second **Sydney Baune**, and passed with 6 yes (Arnold, Baune, Reed, Sarcona, Sandoval, and Taylor), 1 no (Etter), and 0 abstention.
 Motion by **Danielle Sandoval** to take motion from the table, second **Lori Arnold**, and passed

with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.
Motion by **Danielle Sandoval** to amend the motion to move up to \$1000 from Office Expenditures (Refreshments for Stakeholders Monthly Meetings) to Neighborhood Purpose Grant, second **Grant Reed**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

Motion by **Danielle Sandoval** to approve the motion as amended to move up to \$1000 from Office Expenditures (Refreshments for Stakeholders Monthly Meetings) to Neighborhood Purpose Grant which would eliminate refreshments/food being offered for stakeholders monthly meetings through end of fiscal year, second **Grant Reed**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

- d. Move up to \$2600 from Outreach Expenditures (Outreach Merchandise) to Neighborhood Purpose Grant which would limit the purchase of additional outreach merchandise during the remaining months of the 2018-2019 fiscal year

Motion by **Danielle Sandoval** to amend the motion to move up to \$1200 from Outreach Expenditures (Outreach Merchandise) to Neighborhood Purpose Grant, second **Tamara Taylor**, and passed with 4 yes (Etter, Reed, Sarcona, and Taylor), 3 noes (Arnold, Baune, and Sandoval), and 0 abstention.

Motion by **Danielle Sandoval** to approve the motion as amended move up to \$1200 from Outreach Expenditures (Outreach Merchandise) to Neighborhood Purpose Grant which would eliminate refreshments/food being offered for stakeholders monthly meetings through end of fiscal year, second **Lori Arnold**, and passed with 5 yes (Arnold, Etter, Reed, Sarcona, and Taylor), 2 noes (Baune and Sandoval), and 0 abstention.

5. Treasurer Report – Mike Etter

- a. Approval of October and November 2018 Monthly Expenditure Reports

Motion by **Danielle Sandoval** to approve only the October 2018 Monthly Expenditure Report (December 2018 MER is not yet available on City Clerk Portal), second **Sydney Baune**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

- b. Review recommendations for approval of a Neighborhood Purpose Grant Application from the Friends of the Library for supplies and performers for community classes held at the Library up to an amount not to exceed \$3000

Motion by **Danielle Sandoval** to amend the motion to approve the Neighborhood Purpose Grant Application from the Friends of the Library for supplies and performers for community classes held at the Library for \$3000, second **Lori Arnold**, and passed with 6 yes (Arnold, Baune, Etter, Sarcona, Sandoval, and Taylor), 0 no, 0 abstention, and 1 recused (Reed).

Motion by **Danielle Sandoval** to approve the motion as amended to approve the Neighborhood Purpose Grant Application from the Friends of the Library for supplies and performers for community classes held at the Library for \$3000, second **Sydney Baune**, and passed with 6 yes (Arnold, Baune, Etter, Sarcona, Sandoval, and Taylor), 0 no, 0 abstention, and 1 recused (Reed).

- c. Motion to approve South Bay Storage increase in storage dues from \$189.00 per month to \$199.00 beginning Jan 1 2019 and the adjustment of the administrative budget packet to reflect the change through the end of the fiscal year

Motion by **Danielle Sandoval** to approve South Bay Storage increase in storage dues from \$189.00 per month to \$199.00 beginning Jan 1 2019 and the adjustment of the administrative budget packet to reflect the change through the end of the fiscal year, second **Lori Arnold**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

6. Business Committee Report – Tamara Taylor

- a. Update on HCNC sponsored workshops “Educating Harbor City” – Item not addressed.

- b. Discussion on sponsoring a “Local Hiring AND ENTREPRENEUR Fair” in the spring of 2019

Motion by **Danielle Sandoval** to amend the motion to add ...**and Entrepreneur**..., second **Sydney Baune**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

Motion by **Danielle Sandoval** to approve the motion as amended to sponsor a “Local Hiring AND ENTREPRENEUR Fair” in the spring of 2019, second **Sydney Baune**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

7. Approval of the October and November 2018 HCNC Governing Board and Stakeholders Meeting Minutes

Motion by **Grant Reed** to approve the October and November 2018 HCNC Governing Board and Stakeholders Meeting Minutes, second **Sydney Baune**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

New Business

8. Discussion on meeting location and time, area assignments, transportation, and purchase of refreshments in an amount not to exceed \$100 for the Harbor City Neighborhood Council Holiday Lights Event

Motion by **Sydney Baune** to approve meeting location and time, area assignments, transportation, and purchase of refreshments in an amount not to exceed \$100 for the Harbor City Neighborhood Council Holiday Lights Event, second **Grant Reed**, and passed with 7 yes (Arnold, Baune, Etter, Reed, Sarcona, Sandoval, and Taylor), 0 no, and 0 abstention.

9. Review and approval of Budget Adjustments for the HCNC Co-Sponsored Event Winter wonderland

- a. Discuss and approve moving the balance from the purchase of the “Snow” in the amount of \$735.24 to purchase additional shirts for volunteers

Motion by **Sydney Baune** to approve moving the balance from the purchase of the “Snow” in the amount of \$735.24 to purchase additional shirts for volunteers, second **Lori Arnold**, and passed with 6 yes (Arnold, Baune, Etter, Reed, Sandoval, and Taylor), 1 no (Sarcona), and 0 abstention.

Meeting adjourned at 8:00 p.m. due to library closing – remaining items not addressed due to time constraints.

10. Discussion on a Board Member request for a Motion to be placed on the January 16, 2019 Governing Board and Stakeholders Meeting for Reconsideration of the Board Approved purchase of the iPad due to the item in question was not addressed

“Discussion and clarification on the approved outreach purchase of a Tablet/iPad and reconsideration of purchasing a floor stand to house the device in the amount that was previously approved for both in an amount not to exceed \$2000. (Item not addressed). Motion to purchase accessories for the iPad/Tablet in an amount not to exceed \$500. Motion from committee passed with 10 yes (Arnold, Etter, Hopkins, Lee, Micro, Otero, Reed, Sandoval, Sarcona, and Wint), 0 no, and 2 abstentions (Baune and Rodriguez).”

11. Discussion and approval to hold a joint Special Governing Board Meeting with Wilmington Neighborhood Council to discuss the Harbor City/Wilmington Community Plan, boundary adjustments and discuss possible dates submitted by Wilmington Neighborhood Council, location in Harbor City per the HCNC Bylaws and time to hold the meeting

12. Adjournment – The meeting was adjourned at 8:00 pm. The next regular Stakeholder meeting is January 16, 2019.

Respectfully submitted, Sheryl Akerblom
for the Harbor City Neighborhood Council