



PUBLIC MEETING

Harbor City Neighborhood Council Joint Executive Committee Meeting and

Special Board Meeting

Harbor City/Harbor Gateway Public Library
24000 Western Avenue, Harbor City
Wednesday, August 8, 2018, 6:00 pm

Official Minutes

Board Members Seated	Roll Call
Lori Bordenave-Arnold	Present
Sydney Baune	Excused
Mike Etter	Present at 6:20 p.m.
Mary Ann Hopkins	Present at 6:30 p.m.
Victoria Lee	Present
Armando Micro II	Absent
Emilio Otero	Absent
Grant Reed	Present
Paul Rodriguez	Present
Danielle Sandoval	Present
Desi Sarcona	Present
Tamara Taylor	Absent
Denice Wint	Absent

1. **Call to Order and Roll Call:** The meeting was called to order at 6:15 pm by President Danielle Sandoval. A quorum of 8 board members was present (see list above). Approximately 3 stakeholders were in attendance.
2. **Public Comment on Non-Agenda items** – None
3. **Motion to create a consent calendar for the August 15th, 2018 Stakeholders Meeting Agenda and place the following items:**
 - a. Approval of HCNC Stakeholder and Governing Board Minutes for May, June and July 2018.
 - b. Monthly Expenditure Reports for June and July 2018.
 - c. Motion to approve HCNC Retreat 2018-2019 Minutes.
 - d. Discuss and motion to approve HCNC paying for a minute taker for Harbor Alliance of Neighborhood Council (HANC) meetings two times per year in an amount not to exceed \$415.00 for the fiscal year 2018-2019.

Motion by Victoria Lee to approve having a consent calendar for the August 15th Stakeholder meeting, second **Lori Bordenave-Arnold**, and passed with 7 yes (Arnold, Etter, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, 0 abstentions, and 1 not yet present (Hopkins).

Motion by Paul Rodriguez to approve the above consent calendar for the August 15th Stakeholder meeting agenda, second **Mike Etter**, and passed with 6 yes (Arnold, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, 0 abstentions, 1 out of room (Etter), and 1 not yet present (Hopkins).
4. **Discussion to eliminate the 4th Wednesday Governing Board Meeting and replace it with a monthly Executive Committee Meeting**

Motion by **Lori Bordenave-Arnold** to approve placing the above motion on the agenda for the August 15th Stakeholder meeting, second **Desi Sarcona**, and passed with 7 yes (Arnold, Etter, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 1 abstention (Hopkins).

5. **Review, Discuss and Approval of Proposed Standing Rules**

- a. Executive Committee: The Executive Committee consists of the President, Vice President, Secretary, Treasurer and Parliamentarian. The committee is called and chaired by the President. The committee will meet no less than 5 days prior to the regularly scheduled monthly stakeholders meeting. Although the president is required to set the agenda stakeholders and committee chairs may bring and request for items to be placed on the monthly stakeholder meeting agenda. This committee will address any operational, grievance and issues that can not be referred to a committee.

Motion by **Mary Ann Hopkins** to approve the above Standing Rule, second **Mike Etter**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 0 abstention.

- i. Voting: Only members of the Executive Committee may vote and motions passed by a majority vote.

Motion by **Mike Etter** to approve the above Standing Rule, second **Grant Reed**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 0 abstention.

- b. Standing Committee's: Outreach, Land-Use, Budget & Finance, Business

Motion by **Desi Sarcona** to add Homelessness as a Standing Committee, second **Victoria Lee**, and failed with 0 yes, 8 noes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), and 0 abstention.

Motion by **Desi Sarcona** to approve the following Standing Committee's: Outreach, Land-Use, Budget & Finance, and Business, second **Victoria Lee**, and passed with 7 yes (Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 1 abstention (Arnold).

- i. Chairs of all Standing Committees must be chaired by Board Members only and have completed all required trainings: Ethics, Funding and Code of Conduct.

Motion by **Mary Ann Hopkins** to approve the above Standing Rule, second **Victoria Lee**, and passed with 7 yes (Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 1 no (Arnold), and 0 abstention.

- ii. All standing committees are required to meet at least every 60 days. Failure to do so will result in removal of the committee chair by a 2/3 vote of the full board and selection of a new chair by a simple majority vote.

Motion by **Desi Sarcona** to approve the above Standing Rule, second **Lori Arnold**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 0 abstention.

- c. Ad Hoc Committee's: Bylaws, Elections, Homelessness, Education, Youth, Community Beautification, and Legislative.

Motion by **Lori Arnold** to approve the following Ad Hoc Committees: Bylaws, Elections, Homelessness, Education, Youth, Community Beautification, and Legislative, second **Desi Sarcona**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 0 abstention.

- i. Ad Hoc Committees are allowed to be chaired by stakeholders and are required to meet as often as prescribed at commencement of their first meeting.

Motion by **Lori Arnold** to approve the above Standing Rule, second **Victoria Lee**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 0 abstention.

- d. All committees must record minutes of their meeting and submit them to the president ~~5 days~~ **72 hours** prior to the next regularly scheduled Stakeholder Meeting.

Motion by **Victoria Lee** to amend the motion to remove 5 days and change to 72 hours as noted above, second **Mary Ann Hopkins**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 noes, and 0 abstention.

Motion by **Mary Ann Hopkins** to approve the above Standing Rule as amended, second **Paul Rodriguez**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 noes, and 0 abstention.

6. **Selection of Budget & Finance Chair**

Motion by **Desi Sarcona** to place a motion to select a Budget & Finance Committee Chair on the agenda for the August 15th Stakeholder meeting, second **Victoria Lee**, and passed with 8 yes

(Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 0 abstention.

7. **Create a process on reviewing and approving Neighborhood Purpose Grant Applications** – Item to be considered at the August 15th Stakeholder meeting.
8. **Review and motion to approve HCNC inventory and discussion on donating 9, 9ft motor-less, wooden go-carts to Barton Hill Elementary School/ Barton Hill Alumni Association** – Item to be considered at the August 15th Stakeholder meeting.
9. **Review, discuss and motion to Co-Sponsor the “Harbor City Block Party” a public community event with City Lights Gateway Foundation on September 1st, 2018 at the Harbor City Recreation Center and approval of a budget not to exceed \$5000 for entertainment and food** – Item removed by chair.
10. **Review and Prioritize Agenda Requests from Committees for the next regular board meeting**
Motion by **Victoria Lee** to approve presented committee items to be placed on August 15th Stakeholder meeting agenda, second **Mike Etter**, and passed with 8 yes (Arnold, Etter, Hopkins, Lee, Reed, Rodriguez, Sandoval, and Sarcona), 0 no, and 0 abstention.
11. **Review and Prioritize Agenda Requests from Board Members and Stakeholders for the next regular board meeting** – None
12. **Board member comment and announcements on non agenda items**
13. **Adjournment** – The meeting was adjourned at 7:45 pm. The next Stakeholder meeting is August 15, 2018.

Respectfully submitted, Sheryl Akerblom
for the Harbor City Neighborhood Council