

HARBOR CITY NEIGHBORHOOD COUNCIL  
OUTREACH COMMITTEE MEETING MINUTES  
Harbor City/Harbor Gateway Public Library  
24000 Western Blvd., Harbor City 90710 (Back Room)  
Sat Aug 11, 2018 at 10am

1. Call to order - 10:16- in attendance Desi Sarcona, Mary Ann Hopkins, Lori Arnold Gloria McPherson, Ed Scott, B. Tatum, S. Fergason
2. Public comment on non-agenda items not to exceed 2 mins per comment. **No public comment.**
3. Discussion on member duties - **Gloria McPherson signed up to be committee member. Mary Ann stated she would be minute taker. Committee would collectively put together a roster of all outreach contacts**
4. Update/ discussion on Halloween event at HC Rec (possible action item) **Recap on subcommittee meeting with HC Rec - discussed theme is swamp, placement of maze and timing of maze event, acquiring volunteers from Narbonne High School. Discussed Costume parade goodie bags and glow sticks for children.**
5. Update on sign in page for tablet and mass text program from DONE . Department Of Neighborhood Empowerment. (Action Item): **Discussion on how it works, how beneficial, and the security of stakeholder information. Discussion of acquiring a hot spot device at the recommendation of DONE to maintain a secure and private connection.**
6. **Motion to participate in E- Sign in program by Lori Arnold. Seconded by Mary Ann Hopkins (Sarcona, Hopkins, Arnold, Mc Pherson), 0 No, 0 Abstention**
7. **Motion made to obtain a personal hotspot for tablet. Motion made by Mary Ann, seconded by Lori Sarcona, Hopkins, Arnold, Mc Pherson), 0 No, 0 Abstention**
8. **Motion to participate in mass text program by DONE. Moved by Lori Arnold. Seconded by Mary Ann Hopkins (Sarcona, Hopkins, Arnold, Mc Pherson), 0 No, 0 Abstention**
9. Discussion on creating a hospitality/welcoming roll for stakeholder meetings, rotating the participation of members of the board. To further facilitate interaction with stakeholders directly and provide direction for sign ins, comments cards, etc. (possible action item): **Discussion included the duties and function. The role was to engage the board members directly with the community by welcoming attendees, assisting them at sign, and introducing them to the process of a meeting and providing guidance in regards to participation. This responsibility of this role would be carried out in rotation by each board member monthly. Motion to create hospitality duties for the board by Lori Arnold. Seconded by Mary Ann (Sarcona, Hopkins, Arnold, McPhearson) 0 No, 0 Abstention**
10. Discussion on holiday light contest ( possible action item): **Motion by Sarcona to require registration to participate in contest seconded by Arnold (Sarcona, Hopkins, Arnold, McPhearson) 0 No, 0 Abstentions**
11. Adjournment 12pm