



PUBLIC MEETING

Harbor City Neighborhood Council
Governing Board Meeting
Harbor City/Harbor Gateway Public Library
24000 Western Avenue, Harbor City
6:00 PM Wednesday, July 26, 2017

Official Minutes

Board Members	Roll Call
Sydney Baune	Present
Aaron Bradley	Absent
Jennifer Corral	Present
Eric Deklotz	Present
Greg Donnan	Present
Joyce Fredericks	Present
John T. Gonzales	Present
Wayne McGee	Present
Raymond Moser	Absent
Roberto Ramos	Present
Danielle Sandoval	Present arrived at 6:10 pm
Vacant Seat	
Vacant Seat	

- Call to Order:** The meeting was called to order at 6:00 pm by President Greg Donnan. A quorum of 9 board members present (see list above), and approximately 8 stakeholders were present.
- Approval of Minutes** – May 30, 2017 Special Governing Board and June 28, 2017 Governing Board, Meeting Minutes. **Motion by Joyce Fredericks to approve the May 30, 2017 Special Governing Board and June 28, 2017 Governing Board, Meeting Minutes, seconded by Wayne McGee, and passed with 7 yes (Corral, Deklotz, Donnan, Fredericks, Gonzales, McGee, and Ramos), 0 no 1 abstention (Baune), and 1 not yet present (Sandoval).**
- Treasurers Report:** Danielle Sandoval, Treasurer
 - Motion to approve Bank Statement and Monthly Expenditure Report for June 2017 fiscal year 2016-2017. Have not received the June Union bank statement, so no MER.
 - Motion to create an Ad Hoc Budget & Finance Committee and appointment of Chair. **Motion by Danielle Sandoval to create an Ad Hoc Budget & Finance Committee, seconded by Sydney Baune, and passed with 8 yes (Baune, Corral, Deklotz, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 1 abstention (Donnan).**
Motion by Sydney Baune to appoint Danielle Sandoval as Chair of the Ad Hoc Budget & Finance Committee, seconded by Joyce Fredericks, and passed with 9 yes (Baune, Corral, Deklotz, Donnan, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 0 abstentions.
 - Motion to approve board member reimbursement to Joyce Fredericks for printing of board member name cards and flyers in the amount of \$21.04. **Motion by Danielle Sandoval to approve board member reimbursement to Joyce Fredericks for printing of board member name cards and flyers in the amount of \$21.04 from Staples, seconded by Jennifer Corral, and passed with 9 yes (Baune, Corral, Deklotz, Donnan, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 0 abstentions.**
 - Discuss and Consider the following resolution – *“Be it resolved that the Harbor Alliance of Neighborhood Councils hire a note taker for each monthly meeting that is paid for in equal parts by*

each HANC member Neighborhood Council at an approximate annual cost (not to exceed) of \$360 per council." Motion by **Danielle Sandoval** to approve the resolution above, seconded by **Joyce Fredericks**, and passed with 9 yes (Baune, Corral, Deklotz, Donnan, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 0 abstentions.

- e. Discuss Budget for Board Retreat. Motion by **Danielle Sandoval** to approve a budget amount not to exceed \$1,000 for Board Retreat, seconded by **Sydney Baune**, and passed with 9 yes (Baune, Corral, Deklotz, Donnan, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 0 abstentions.

4. Reports from Committee Chairs:

a. Outreach – Sydney Baune

- i. Discuss and approve dollar allocations and logistics for City Lights, National Night Out and Harbor City Hoedown.
 - I. Carts – Item not addressed
 - II. Motion by **Danielle Sandoval** to approve a budget amount not to exceed \$300 for snacks, water, decorations, etc. for the HCNC booth at the July 29th City Lights Block Party event, seconded by **Wayne McGee**, and passed with 9 yes (Baune, Deklotz, Donnan, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 1 abstention (Corral).
 - III. Motion by **Danielle Sandoval** to approve a budget amount not to exceed \$300 for snacks, water, decorations, etc. for the HCNC booth at the August 1st National Night Out event, seconded by **Eric Deklotz**, and passed with 8 yes (Baune, Corral, Deklotz, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 1 abstention (Donnan).
 - IV. Motion by **Danielle Sandoval** to approve a budget amount not to exceed \$300 for snacks, water, decorations, etc. for the HCNC booth at the August 5th Harbor City Hoe Down event, seconded by **Sydney Baune**, and passed with 9 yes (Baune, Corral, Deklotz, Donnan, Fredericks, Gonzales, McGee, Ramos and Sandoval), 0 no, and 0 abstentions.
- ii. Ms. Baune commented that the committee wants to do a regular on-line newsletter with articles that concern our stakeholders, community announcements, and upcoming events. She is asking for submissions from board members and stakeholders.
- iii. The next meeting will be on Monday, July 31st, at the Coffee Bean and Tea Leaf, at 4:00 pm.

b. Planning/Zoning/Land Use – Eric Deklotz

- i. Mr. Deklotz reported that at the last meeting they discussed issues regarding people not able to even get into Chambers at the City Council meeting where a resolution on Air B&B issues was being considered.
- ii. He will have a full report at next stakeholder meeting.
- iii. He attended the census data training.
- iv. He announced the Congress of Neighborhoods is on Saturday, September 9th. Everyone is welcome to attend and can register on line at <http://www.nccongressla.com>.

c. Ad Hoc – Bylaws – Item postponed to next meeting

- i. Appoint new chair for Ad Hoc Bylaws Committee.

d. Legislative Liaison – Item postponed to next meeting

- i. Appoint new liaison.

5. Reports from Meeting Representatives:

a. Public Works Representative – Roberto Ramos

- i. Mr. Ramos commented that there is a lot of trash around Harbor City and he wants volunteers to help clean up the alleys.
- ii. He is planning on starting regular cleanups to clean the alleys between Western Avenue and Belle Porte, and 252nd and 253rd.

6. Items for General Discussion:

a. Review current candidate applications for vacant board seats and clarify procedure.

- i. President Donnan suggested that at the next stakeholder meeting the candidates each make a statement, and then at the next governing board meeting the board will vote.

- ii. Treasurer Sandoval asked if it would be an open vote or by ballot. President Donnan responded that it would be an open vote.
 - b. Microphones: Discuss procedure for use of microphones when stakeholders are commenting or asking questions. Item not addressed due to time constraints
 - c. Phones & Computer Usage during meetings.
 - i. President Donnan commented that he has received several complaints about board members seemingly not paying attention, and looking at, and using phones and computers, during meetings,
 - d. Storage Unit: Review city rules on storing NC inventory. Item not addressed due to time constraints
 - e. Updates and status of required DONE Training for various board positions. Item not addressed due to time constraints
 - f. Discuss Notice of Application for Police Permit for 1612 Pacific Coast Hwy. Item not addressed due to time constraints
 - g. Discuss Municipal Code Posting at meetings. Item not addressed due to time constraints
 - h. Discuss displaying Code of Conduct/Civility on display board at meetings. Item not addressed due to time constraints
 - i. Discuss future speakers/programs for stakeholder meeting. Item not addressed due to time constraints
 - j. Discuss U.S. Coast Guard/Sector LA-Long Beach Terminal Island Tour for board members and stakeholders. Item not addressed due to time constraints
7. **Public Comments on Non-Agenda Items**: None
8. **Follow-up planning to Stakeholder Issues/Concerns**: None
9. **Adjournment**: The meeting adjourned at 8:00 pm. The next Governing Board meeting is August 23, 2017.

Respectfully submitted,
Sheryl Akerblom
for the Harbor City Neighborhood Council