



## **PUBLIC MEETING**

**Harbor City Neighborhood Council  
Governing Board Meeting  
Harbor City/Harbor Gateway Public Library  
24000 Western Avenue, Harbor City  
6:00 PM Wednesday, August 23, 2017**

### **Official Minutes**

| <b>Board Members</b> | <b>Roll Call</b>        |
|----------------------|-------------------------|
| Sydney Baune         | Present                 |
| Aaron Bradley        | Present                 |
| Jennifer Corral      | Present                 |
| Eric Deklotz         | Present                 |
| Greg Donnan          | Present                 |
| Joyce Fredericks     | Present arrived 6:05 pm |
| John T. Gonzales     | Absent                  |
| Wayne McGee          | Present                 |
| Raymond Moser        | Present                 |
| Roberto Ramos        | Present                 |
| Grant Reed           | Seated                  |
| Danielle Sandoval    | Present arrived 6:10 pm |
| Vacant Seat          |                         |

1. **Call to Order:** The meeting was called to order at 6:00 pm by President Greg Donnan. A quorum of 10 board members present (see list above). Approximately 5 stakeholders.
2. **Approval of Minutes** – July 26, 2017 Governing Board Meeting Minutes. **Motion by Sydney Baune to approve the July 26, 2017 Governing Board Meeting Minutes, seconded by Eric Deklotz, and passed with 6 yes (Baune, Bradley, Corral, Deklotz, Donnan, and Ramos), 0 no 2 abstentions (McGee and Moser), and 2 not yet present (Fredericks and Sandoval).**
3. **Public Comment on Non-Agenda Items** – None
4. **Vote to appoint Board Members to fill 2 Vacant Seats**
  - a. Grant Reed selected by majority vote.
  - b. No majority vote for any of the other candidates. Will vote again at the next stakeholder meeting.
5. **ROC (Recognition of Outstanding Citizenship) Awards: Discussion and vote on candidates**
  - a. The following were considered for a ROC award: Lila Omura-Garcia, Angie Perez, and Deseray Sarcona.
  - b. By majority vote Lila Omura-Garcia and Angie Perez will receive ROC awards. Deseray Sarcona did not receive a majority vote.
  - c. Discussion of ROC award procedures; application submission process, consideration of applications, voting process and presentation of awards. No consensus on procedures was reached. Will discuss again at next stakeholder meeting.
6. **Treasurers Report:** Danielle Sandoval, Treasurer
  - a. Motion to approve Monthly Expenditure Report for July 2017, fiscal year 2017-2018. **Motion by Aaron Bradley to approve Monthly Expenditure Report for July 2017, fiscal year 2017-2018, seconded by Joyce Fredericks, and passed with 9 yes (Baune, Bradley, Corral, Deklotz, Donnan, Fredericks, McGee, Ramos and Sandoval), 0 no, 0 abstentions, and 1 ineligible (Moser).**
  - b. Motion to create an Ad Hoc Budget & Finance Committee and appointment of Chair – Committee approved, and Danielle appointed as Chair, at July 26<sup>th</sup> Governing Board meeting.

- c. Motion to approve board member reimbursement to Joyce Fredericks for posters at \$23.51 and other printed items at \$21.18. **Motion by Sydney Baune to approve reimbursement to Joyce Fredericks for posters at \$23.51 and other printed items at \$21.18, seconded by Wayne McGee, and passed with 9 yes (Baune, Bradley, Corral, Deklotz, Donnan, Fredericks, McGee, Ramos and Sandoval), 0 no, 0 abstentions, and 1 ineligible (Moser).**
- d. Motion to approve library security invoice in the amount of \$216.00. **Motion by Danielle Sandoval to approve library security invoice in the amount of \$216.00, seconded by Greg Donnan, and passed with 9 yes (Baune, Bradley, Corral, Deklotz, Donnan, Fredericks, McGee, Ramos and Sandoval), 0 no, 0 abstentions, and 1 ineligible (Moser).**
- e. Reminder to Board Members to submit receipts for reimbursement.
- f. Discuss Budget for Board Retreat. Item addressed at July 26<sup>th</sup> Governing Board meeting.
- g. Update on NPG's. – None

7. **Reports from Committee Chairs:**

- a. Outreach – Sydney Baune, Chair
  - i. Two new submissions for ROC awards have been received.
  - ii. Presentation of ROC awards will be as follows: Darrell and Dorothy Jenkins in September, Lila Omura-Garcia in October, and Angie Perez in November.
  - iii. The Kaiser 5k run has been postponed until next year.
  - iv. She has received estimates for an easy-up, table cloth and chairs.
  - v. She has received some information on the snow and she is working with CD15 office.
  - vi. The speaker at the September meeting will be Yolanda Irvine, Victim Service Coordinator Victim Assistance Program, Office of the City Attorney.
  - vii. The next Outreach committee meeting will be Monday, September 11<sup>th</sup>, location to be announced.
- b. Ad Hoc – Bylaws – Item postponed to next meeting
  - i. The committee will meet the 2<sup>nd</sup> week in September, location to be announced.

8. **Reports from Meeting Representatives:**

- a. CPAB Updates – Greg Donnan
  - i. CyberWatch program update. There is a model program in San Pedro.

9. **Items for General Discussion:**

- a. Microphones: Discuss sound system options and procedure for use of microphones when stakeholders are commenting or asking questions.  
**Motion by Aaron Bradley to approve having stakeholders come up to a microphone stand to speak, seconded by Wayne McGee, and passed with 10 yes (Baune, Bradley, Corral, Deklotz, Donnan, Fredericks, McGee, Ramos and Sandoval), 0 no, and 0 abstentions.**
- b. Updates and status of required DONE Training for various board positions. Board members who are missing trainings and/or certifications need to complete them.
- c. Discuss Notice of Application for Police Permit for 1612 Pacific Coast Hwy. To be discussed at next meeting.
- d. Discuss Municipal Code Posting at meetings. To be discussed at next meeting.
- e. Discuss displaying Code of Conduct/Civility on display board at meetings. To be discussed at next meeting.
- f. Discuss future speakers/programs for stakeholder meeting. See Outreach item 7.vi. above.
- g. Update on Bureau of Streets Services Pot Hole Repair Program. See eblast for more information.
- h. General Discussion on proposed Security Camera Loan Program. To be discussed at next meeting.
- i. Meeting locations for committee meetings within HCNC boundaries per DONE requirements.

10. **Follow-up planning to Stakeholder Issues/Concerns** – None

- 11. **Adjournment:** The meeting adjourned at 7:55 pm. The next Governing Board meeting is September 27, 2017.

Respectfully submitted,  
Sheryl Akerblom for the Harbor City Neighborhood Council