



## **PUBLIC MEETING**

**Harbor City Neighborhood Council  
Board and Stakeholder Meeting  
Harbor City/Harbor Gateway Public Library  
24000 Western Ave., Harbor City, CA  
Wednesday, April 19 2017, 6:00pm**

### **Agenda**

- 1. Call to Order (6:00pm):** Pledge of Allegiance & Roll Call. **REMINDER TO PLEASE TURN OFF ALL CELL PHONES.**
- 2. Reports from First Responders:** (LAPD: SLO; Frank Lopez; Fire Department, etc.)
- 3. Reports from Government Officials:** (Subject to availability: Council District 15; Senate District Office; State Assembly office, Congressman's Office; Mayor's Office; LAUSD, etc.)
- 4. Presentation:** Chris Pannuzio, Public Relations Specialist – LAX Development  
New Development at LAX
- 5. Presentation:** Larry Carr, Storm Properties  
San Pedro Fish Market at Normandie & Sepulveda
- 6. Budget/Finance Committee Report:** Jennifer Corral, Treasurer (action items)
  - a) Discuss and consider approval of March 2017 Monthly Expenditure Report.
  - b) Discuss and consider approval of budget adjustments through March 2017 as outlined in the attached report. Point of information the figures for the months July 2016 through March 2017 are actual amounts spent per the bank statements, for the months April through June 2017 the figures are proposed amounts.
  - c) Discuss and consider approval of giving the Congress of Neighborhoods September 2017 \$5,000.00 from Outreach.
  - d) Discuss and consider approval of giving EmpowerLA Awards \$500.00 from Outreach.
  - e) Discuss and consider approval of giving the Budget Advocates \$1,000.00 from Outreach.
  - f) Discuss and consider approval of paying an unpaid invoice from 2015-2016 fiscal year from Epperhart Communications in the amount of \$200.00 from Elections. See attached April and May 2016 bank statements.
- 7. Reports from Meeting Representatives:**
  - a. Los Angeles Harbor Chamber of Commerce, Joeann Valle
  - b. Budget Advocates – Wayne MacGee
  - c. Public Works Representative: Eric DeKlotz
  - d. HANC – Greg Donnan
  - e. Legislative Liaison – Caney Arnold
- 8. Reports from Committee Chairs:**
  - a. Education/Youth – John Gonzalez
  - b. Outreach – Joyce Fredericks
  - c. Planning/Zoning/Land Use – Eric Deklotz
  - d. Ad Hoc – Homeless – Sydney Baune

e. Ad Hoc – By-laws – Joeann Valle

## **9. Old Business:**

- a. ROC (Recognition of Outstanding Citizen) Awards
- b. Harbor City 10K Race
- c. Update Discuss on painting of Utility Boxes in Harbor City.
- d. Officer Robert Sanchez Memorial Pocket Park
- e. Options for Western Avenue Cleanup
- f. Petroleum Street Problems Letter
- g. Mobilitie Pole at Five Points

## **10. New Business:**

- a. New Board Member Candidate Presentations: Fabian Cooke & Danielle Sandoval.

## **11. President's Report** (Raymond Moser)

## **12. Approval of Minutes**

**13. Public Comment on Non-Agenda item:** *The public is invited to speak on issues of general interest during the public comment periods. Comments on the specific agenda items will be heard only when the item is considered. To ensure that all are heard, a 2 minute time limit applies on each public speaker. All speakers must fill out a speaker's request form and submit it to the Harbor City Neighborhood Council Secretary.*

## **14. Announcements**

**15. Adjournment:** Next Stakeholder meeting May 17, 2017.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. Please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting us at (310) 918-8650.

In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.harborcitync.com](http://www.harborcitync.com), at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Harbor City Neighborhood Council at 310-918-8650.

**PUBLIC POSTING OF AGENDAS**– Harbor City Neighborhood Council agendas are posted for public review as follows: • Harbor City Library, 24000 Western Avenue • Harbor City Chamber Office, 1400 W. 240th St. • Harbor City Boys and Girls Club, 1220 256th St. • Harbor City Recreation Center, 24901 Frampton Ave • [www.harborcitync.com](http://www.harborcitync.com) • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the Harbor City Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HCNC Bylaws. The Bylaws are available at our Board meetings and our website <http://harborcitync.com/board/>

**SERVICIOS DE TRADUCCION** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the SLNC Secretary, al 213-485-1360 o por correo electrónico [board@harborcitync.com](mailto:board@harborcitync.com) para avisar al Concejo Vecinal.

Harbor City Neighborhood Council  
Budget for Fiscal Year 2016-2017  
APPROVED on #####

<b>Funds</b>		
<b>Total Annual Allocation</b>	\$	<b>42,000.00</b>

**Budget**

Category		%	Total
<b>100 Operations</b>			
Aug-16	Board Retreat	\$	-
Monthly	Virtual Office	\$	3,000
Monthly	SB Storage Center	\$	2,500
Monthly	Harbor City Public Library/Security	\$	1,944
Monthly	Temporary Staff: Transcription	\$	3,100
Monthly	Temporary Staff: Bookkeeping	\$	3,100
Monthly	Postage/P.O. Box	\$	1,732
Monthly	Office Equip/Supplies	\$	-
		\$	-
<b>SUB TOTAL:</b>		36.61%	\$ 15,376
<b>200 Outreach</b>			
Dec-16	HC Holiday Lights Contest 2016	\$	565
Monthly	Refreshments: Stakeholders Meetings	\$	1,317
Monthly	Posters/Flyers	\$	1,750
Jul-16	Banners: Assorted	\$	2,000
Feb-17	Advertising	\$	3,200
Dec-16	LAPD Holiday Event	\$	392
Jun-17	Marketing: Email Distribution	\$	2,200
Jun-17	Marketing: Event Outreach	\$	-
Jul-16	Misc. Outreach	\$	7,000
		\$	-
<b>SUB TOTAL:</b>		43.87%	\$ 18,424
<b>300 Community Improvement</b>			
Jul-16	Beautification - Western Avenue	\$	1,500
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
<b>SUB TOTAL:</b>		3.57%	\$ 1,500
<b>400 Neighborhood Purpose Grants</b>			
Jul-16	NPG: Funds Waiting	\$	6,500
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
<b>SUB TOTAL:</b>		15.48%	\$ 6,500
<b>500 Elections</b>			
Jun-17	Selections	\$	200
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
<b>SUB TOTAL:</b>		0.48%	\$ 200
<b>GRAND TOTAL:</b>		\$	<b>42,000</b>

**Budget Narrative:**

Projected Recurring Monthly Operational Expenses Vendor - Item/Service Description	Monthly Amount*
1 Virtual Office	\$175.00
2 South Bay Storage Center	\$179.00
3 Harbor City Public Library/Security	\$216.00
4 Subway	\$95.00
5	
6	
<b>Total Monthly Operational Expenses</b>	<b>\$665.00</b>

\* Recurring monthly operational expenses only Revised 06/01/16

**Harbor City Neighborhood Council  
Budget for Fiscal Year 2016-2017  
APPROVED January 2017**

	WAS	NOW	CHANGE	NOTES
<b>100 Operations</b>				
Board Retreat	300.00	-	300.00	
Virtual Office	2,100.00	3,000.00	(900.00)	
South Bay Storage	2,148.00	2,500.00	(352.00)	
Harbor City Public Library/Security	2,376.00	1,944.00	432.00	
Temp: Trans	2,266.00	3,100.00	(834.00)	
Temp: Bookkeeping	3,237.00	3,100.00	137.00	
Postage/P.O. Box	232.00	1,732.00	(1,500.00)	PO Box Renatl + future mailing
Office Equip/Supplies	600.00	-	600.00	Unused-Included in Posters
	<b>13,259.00</b>	<b>15,376.00</b>	<b>(2,117.00)</b>	
<b>200 Outreach</b>				
HC Holiday Lights Contest 2016	750.00	564.62	185.38	
Refreshments: Stakeholder Meetings	1,045.00	1,317.00	(272.00)	Includes Subway increase & Soda
Posters/Flyers	1,100.00	1,750.38	(650.38)	
Banners Assorted	1,500.00	2,000.00	(500.00)	<b>Need to use</b>
Advertising	5,350.00	3,200.00	2,150.00	Includes \$2,000 future mailing
Community Health/Wellness Fair	750.00	-	750.00	Moved to LAPD
LAPD Holiday Event	-	392.00	(392.00)	see above
Marketing: Email Distribution	180.00	-	180.00	Unused Included in Vitural Office
Marketing: Event Outreach	5,000.00	2,200.00	2,800.00	<b>Need to use</b>
Misc. Outreach	3,610.00	7,000.00	(3,390.00)	Homeless Flyers, DONE\$
	<b>19,285.00</b>	<b>18,424.00</b>	<b>861.00</b>	
<b>300 CIP</b>				
Beautification - Western Avenue	2,240.00	1,500.00	740.00	\$500 per mo for future cleaning
	<b>2,240.00</b>	<b>1,500.00</b>	<b>740.00</b>	
<b>400 NPG</b>				
NPGs	4,716.00	6,500.00	(1,784.00)	<b>Need to use</b>
	<b>4,716.00</b>	<b>6,500.00</b>	<b>(1,784.00)</b>	
<b>500 Election</b>				
Selection	2,500.00	200.00	2,300.00	Epperhart Invoice
	<b>2,500.00</b>	<b>200.00</b>	<b>2,300.00</b>	
<b>Total</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>0.00</b>	

# Epperhart Communications

1206 West 37th Street, San Pedro, California 90731  
(310) 833-2980 • epperhart@cox.net

## INVOICE

Invoice number: 2016-11

Date: March 29, 2016

To: Steven Rutherford, Treasurer  
Harbor City Neighborhood Council  
P.O. Box 325  
Harbor City, California 90710

For: 2016 Selection Postcard preparation and consultation 200.00

Total due: \$ 200.00

Please make check payable to: **Epperhart Communications.**

Thank you, Doug Epperhart

City of Los Angeles tax acct. no. 0000248936-0001-5



**STATEMENT  
OF ACCOUNTS**

April 2016  
Page 1 of 2  
Statement Number: 0062262738  
04/01/16 - 04/29/16

UNION BANK  
CENTURY CITY 0206  
PO BOX 512380  
LOS ANGELES CA 90051-0380

**Telephone Banking**  
For 24-hour Automated Direct Service  
800-238-4486  
800-826-7345(TDD)  
Representatives are available  
Monday through Saturday

To open additional accounts,  
or apply for loans, call your  
banking office at 310-551-8900

**HARBOR CITY NEIGHBORHOOD COUNCIL**  
200 N SPRING ST FL 20  
LOS ANGELES CA 90012-4801

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014

**Business Basics Checking Summary**

Account Number: 0062262738

Days in statement period: 29

<b>Balance on 4/1</b>	\$	<b>16,117.04</b>
Additions		4,382.96
Subtractions		-7,327.26
		Checks           -574.00
		Payments       -2,674.00
		Purchases      -4,079.26
<b>Balance on 4/29</b>	\$	<b>13,172.74</b>
Statement Average Ledger Balance		13,445.00

We waived your service charge this statement period.

**Additions**

Date	Description/Location	Reference	Amount
4/11	CITY OF LOS ANGE EFT PAYMT PPD *****0735	51966236	\$ 4,382.96

**Checks**

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5055	4/5	07505982	179.00	5063*	4/11	06753808	179.00
5057*	4/8	08310078	216.00				
<b>Total</b>							<b>\$ 574.00</b>

\* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

**Payments** online and electronic banking

Date	Description/Location	Reference	Amount
4/7	NARBONNE HIGH SC ONLINE PMT WEB	59380771	\$ 2,474.00
4/14	EPPERHART COMMUN ONLINE PMT WEB	54453157	200.00
<b>Total</b>			<b>\$ 2,674.00</b>

**Purchases** ATM card and Debit card™ purchases

Date	Description/Location	Reference	Amount
4/6	PERRYMAIL 3105348030 CA 3105348030 CA	72232510	\$ 2,225.35
4/7	CALIFORNIA 310-5396369 CA 310-5396369 CA	72967414	365.15



# STATEMENT OF ACCOUNTS

May 2016  
Page 1 of 2  
Statement Number: 0062262738  
04/30/16 - 05/31/16

UNION BANK  
CENTURY CITY 0206  
PO BOX 512380  
LOS ANGELES CA 90051-0380

**Telephone Banking**  
For 24-hour Automated Direct Service  
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200 N SPRING ST FL 20  
LOS ANGELES CA 90012-4801

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014

- Save time by depositing checks directly from your smartphone or tablet. Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: [unionbank.com/mobilecheckdeposit](http://unionbank.com/mobilecheckdeposit)

## Business Basics Checking Summary

Account Number: 0062262738

Days in statement period: 32

Balance on 4/30	\$		13,172.74
Additions			200.00
Subtractions			-1,046.46
		Checks -545.50	
		Purchases -500.96	
Balance on 5/31	\$		12,326.28
Statement Average Ledger Balance			12,757.60

We waived your service charge this statement period.

## Additions

Date	Description/Location	Reference	Amount
5/2	Epperhart Commun PMT REFUND.PPD *****4516	57879533	\$ 200.00

## Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5054	5/2	08495848	125.00	5059*	5/5	08343556	216.00
5056*	5/2	08495844	102.25	5062*	5/2	08495846	102.25
<b>Total</b>							<b>\$ 545.50</b>

\* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

## Purchases ATM card and Debit card™ purchases

Date	Description/Location	Reference	Amount
5/5	STAPLES TORRANCE CA TORRANCE CA	70801833	\$ 32.69
5/13	STAPLES TORRANCE CA TORRANCE CA	72983778	64.72
5/16	STAPLES TORRANCE CA TORRANCE CA	70458080	52.65
5/27	STAPLES CARSON CA CARSON CA	71740147	65.39
5/31	STAPLES TORRANCE CA TORRANCE CA	70722409	285.51
<b>Total</b>			<b>\$ 500.96</b>