



Office of the City Clerk
 Reporting Month: JANUARY
 NC Name: Harbor City
 Budget Fiscal Year: 2016-2017

MONTHLY EXPENDITURE REPORT
 Submitted: 2/12/2017 13:17:37

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy). EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

| VENDOR | INVOICE NUMBER | APPROVAL CODE | DATE / DESCRIPTION | BUDGET CATEGORY | OUT OF STATE VENDOR | 1099 Reportable | TOTAL |
|--|----------------|---------------|---|-----------------|--------------------------|--------------------------|-------------|
| 1 Los Angeles Public Library | | | 01/06/2017 #5110 After hours security | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$216.00 |
| 2 Subway | | | 01/20/2017 #5111 Food for stakeholder meeting | OUTREACH | <input type="checkbox"/> | <input type="checkbox"/> | \$102.50 |
| 3 South Bay Storage | | | 01/11/2017 #5114 Storage - February | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$194.00 |
| 4 The Mailroom | | | 01/26/2017 #5113 Virtual Office Services | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$195.00 |
| 5 Staples | Receipt | | 1/13/17 - copying/flyers | OUTREACH | <input type="checkbox"/> | <input type="checkbox"/> | \$141.13 |
| 6 Lloyd Staffing | 614371 | | on-line 1/12 bookkeeping | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$288.40 |
| 7 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| # | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| # | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| # | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| TOTAL Expenditures by the Vendor (includes totals on page 3 of worksheet) | | | | | | | \$1,157.93 |
| CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR) | | | | | | | \$5,700.89 |
| OUTSTANDING COMMITMENTS (OBLIGATIONS) | | | | | | | |
| 1 Los Angeles Public Library | | | After hours security | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$216.00 |
| 2 Subway | | | Food for stakeholder meeting | OUTREACH | <input type="checkbox"/> | <input type="checkbox"/> | \$102.50 |
| 3 South Bay Storage | | | Storage - February | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$194.00 |
| 4 The Mailroom | | | Virtual Office Services | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$195.00 |
| 5 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| Sub Total Outstanding Commitments (includes total on page 3) | | | | | | | \$797.50 |
| Total Expenditures & Commitments | | | | | | | \$7,245.41 |
| Total Adjustments (Such as mistakes assessed, prior fiscal years items, etc) (use for credits / for deductions) | | | | | | | \$0.00 |
| Approved Budget 2016-2017 | | | | | | | \$67,000.00 |
| Balance of Budget 2016-2017 | | | | | | | \$39,754.59 |

| | |
|------------------|----------------|
| Reporting Month: | JANUARY |
| NC Name: | Harbor City |

| MONTHLY CASH RECONCILIATION | | | | |
|-----------------------------|---------------------|-----------------------------|---------------------------|-------------------------------|
| Beginning Balance (A) | Funds Deposited (B) | Total Available (C) = (A+B) | Cash Spent this Month (D) | Remaining Balance (E) = C - D |
| \$11,754.47 | \$6,529.53 | \$18,284.00 | \$1,137.03 | \$17,146.97 |

| MONTHLY CASH FLOW ANALYSIS | | | | | | |
|----------------------------|-----------------------|--------------------|----------------------------|---|---------------------------------|--|
| Category Identifier | Budget Category | Adopted Budget (A) | Total Spent this Month (B) | FY 2015-16 Expenses Cleared in FY 2016-17 (C) | Total Spent in Prior Months (D) | Unspent Budget Balance (E) = A - B - D |
| 100 | Operations | \$13,259.00 | \$893.40 | \$0.00 | \$5,831.81 | \$6,583.79 |
| 200 | Outreach | \$19,285.00 | \$243.63 | \$0.00 | \$1,131.49 | \$17,909.88 |
| 300 | Community Improvement | \$2,240.00 | \$0.00 | \$0.00 | | \$2,240.00 |
| 400 | NPG | \$4,716.00 | \$0.00 | \$0.00 | | \$4,716.00 |
| 500 | Elections | \$2,500.00 | \$0.00 | \$0.00 | | \$2,500.00 |
| | TOTAL | \$42,000.00 | \$1,137.03 | \$0.00 | \$6,963.30 | \$33,899.67 |

| NEIGHBORHOOD COUNCIL DECLARATION | |
|--|-------------------------------------|
| We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Office of the City Clerk, Neighborhood Council Funding Section upon request. | |
| Treasurer Signature | Signer's Signature |
| Print Name | Print Name |
| Date | Date |
| NC Additional Comments | |
| | Gregory Donnan February 15, 2017 |



**STATEMENT
OF ACCOUNTS**

Page 1 of 2
Statement Number: 0062262738
12/31/16 - 01/31/17

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

HARBOR CITY NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

Business Basics Checking Summary

Account Number: 0062262738

Days in statement period: 32

| | | | |
|----------------------------------|----|-----------|------------------|
| Balance on 12/31 | \$ | | 11,754.47 |
| Additions | | | 6,529.53 |
| Subtractions | | | -1,137.03 |
| | | Checks | -707.50 |
| | | Payments | -288.40 |
| | | Purchases | -141.13 |
| Balance on 1/31 | \$ | | 17,146.97 |
| Statement Average Ledger Balance | | | 16,825.95 |

We waived your service charge this statement period.

Additions

| Date | Description/Location | Reference | Amount |
|------|--|-----------|-------------|
| 1/4 | CITY OF LOS ANGE EFT PAYMT PPD *****0735 | 50500975 | \$ 6,529.53 |

Checks

| Number | Date | Reference | Amount | Number | Date | Reference | Amount |
|--------------|------|-----------|--------|--------|------|-----------|------------------|
| 5110 | 1/6 | 06131284 | 216.00 | 5113* | 1/26 | 08378168 | 195.00 |
| 5111 | 1/20 | 07567208 | 102.50 | 5114 | 1/11 | 07503940 | 194.00 |
| Total | | | | | | | \$ 707.50 |

* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

Payments online and electronic banking

| Date | Description/Location | Reference | Amount |
|------|---|-----------|-----------|
| 1/12 | LLOYD CONNECTING ONLINE PMT WEB UN1537614516POS | 58462188 | \$ 288.40 |

Purchases ATM card and Debit card™ purchases

| Date | Description/Location | Reference | Amount |
|------|---------------------------------|-----------|-----------|
| 1/13 | STAPLES TORRANCE CA TORRANCE CA | 72218557 | \$ 141.13 |

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.