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PUBLIC MEETING
Harbor City Neighborhood Council
Governing Board Meeting

1400 240th Street, Harbor City

6:00 PM Wednesday, December 2, 2015



Official Minutes

Board Members	Roll Call
Eric Deklotz	Present
Greg Donnan	Excused
Joyce Fredericks	Present
John T. Gonzales	Present
Brandii Grace	Present
Wayne McGee	Absent
Raymond Moser	Present
Grant Reed	Absent
Steven Rutherford	Excused
Rohan Sourjah	Present
Hayes E. Thrower	Excused
Joeann Valle	Present

1. **Call to Order:** The meeting was called to order at 6:15 pm by President Raymond Moser. A quorum of 7 board members present (see list above).
2. **Approval of Minutes:** Motion by **Rohan Sourjah** to approve the October 28, 2015 Governing Board meeting minutes, seconded by **Eric Deklotz** and passed with 5 yes (Deklotz, Fredericks, Gonzales, Grace, and Sourjah), 0 no and 2 abstention(s) (Moser and Valle).
3. **Budget & Finance Report:** Steve Rutherford, Treasurer – Not present.
4. **Reports from Meeting Representatives:** (possible action items)
 - a. **HANC** (Harbor Alliance of Neighborhood Councils) Greg Donnan – Not present.
 - b. **Friends of the Library** – Grant Reed - Not present.
 - c. **Harbor City/Harbor Gateway Chamber of Commerce** – Joeann Valle
 - i. In April the Chamber is having a mixer focusing on international trade.
 - ii. Paychex in conjunction with Home Street Bank provide new businesses in the area with a welcome box full of items from Chamber members.
 - iii. The Chamber has taken over management of the food trucks at Narbonne High School and they will make sure the school receives its share of the proceeds.
 - iv. A new Los Angeles Gateway business district with its own zip code is being created. Accordingly, the name of the Chamber will now be the Los Angeles Gateway Chamber of commerce. It will continue to serve the cities of Harbor City and Harbor Gateway.
 - v. This year's Chamber open house and holiday mixer will be at Narbonne High School in the multipurpose room on December 16th.
 - vi. The International Trade Education Program (ITEP) mixer is on December 9th from 4:30 – 6:00 pm at Narbonne High School in the multipurpose room.
 - d. **Budget Advocates** – Hayes Thrower, Wayne McGee – Not present.

5. Reports from Committee Chairs:

- a. **Education/Youth** – Hayes Thrower – Not present.
- b. **Outreach** – Brandii Grace
 - i. They did not have a quorum at the last outreach meeting. However, they discussed some of the following items.
 - ii. **Motion by John Gonzales** to approve an amount not to exceed \$300 to purchase candy canes for the combined holiday event, seconded by **Eric Deklotz** and passed with 6 yes (Deklotz, Fredericks, Gonzales, Grace, Sourjah, and Valle), 0 no and 1 abstention(s) (Moser).
 - iii. **Motion by Joyce Fredericks** to approve an amount not to exceed \$300 for printing posters and flyers for the combined holiday event, seconded by **John Gonzales** and passed with 6 yes (Deklotz, Fredericks, Gonzales, Grace, Sourjah, and Valle), 0 no and 1 abstention(s) (Moser).
 - iv. **Motion by Joann Valle** to approve an amount not to exceed \$300 for advertising on Facebook (if they are a city approved vendor) for the combined holiday event, seconded by **Eric Deklotz** and passed with 6 yes (Deklotz, Fredericks, Gonzales, Grace, Sourjah, and Valle), 0 no and 1 abstention(s) (Moser).
 - v. Judging for Holiday Lights will be on December 10th. Volunteers and Board members will meet the Chamber at 5:00 pm.
 - vi. **Motion by Joyce Fredericks** to approve an amount not to exceed \$2,000 to restock outreach supplies (tote bags, pens, etc.), seconded by **Joann Valle** and passed with 6 yes (Deklotz, Fredericks, Gonzales, Grace, Sourjah, and Valle), 0 no and 1 abstention(s) (Moser).
 - vii. Kristina Smith is the Independent Election Administrator (IEA) for the harbor area (Region 12). She will come to the next meeting to introduce herself and let the council know what they need to do, and how she can assist them to prepare for the upcoming selection.
- c. **Planning/Zoning/Land Use** – Joann Valle – No report.
- d. **By Laws** – Joann Valle
 - i. The bylaws have been approved and Joann is still waiting for feedback from the Department of Neighborhood Empowerment (DONE).
- e. **Ad Hoc - Signal at 255th and Western** - John Gonzales – No report.
- f. **Ad Hoc – Homelessness** - Brandii Grace
 - i. The next meeting is tomorrow, December 3rd, at the Chamber.
 - ii. They are trying to find locations for El Nino crisis centers.
 - iii. They need suggestions for places for emergency shelters, particularly places that will take children.
- g. **Ad Hoc – Holiday Activities** – Joann Valle
 - i. See Outreach report above.

6. Old Business: (possible action items)

- a. **Pocket Parks Update** - Officer Sanchez Memorial Parkette update
 - i. President Moser is working on a Facebook page for the project.
 - ii. He is working on starting a letter writing campaign to area elected officials.
 - iii. Right now there is a homeless encampment at the site.
- b. **Utility Box Art update**
 - i. President Moser is working on creating the paperwork to send out to local schools.
- c. **Recognition of Outstanding Citizen (ROC) Award update**
 - i. **Motion by Joann Valle** to nominate Leonard Duncan to receive a ROC award, seconded by **Eric Deklotz** and passed with 6 yes (Deklotz, Fredericks, Gonzales, Grace, Sourjah, and Valle), 0 no and 1 abstention(s) (Moser).
- d. **Board Retreat update**
 - i. The retreat will be on January 23rd, at the Chamber from 10:00 to 1:00 pm.

- e. **Western Ave Median Clean-up update**
 - i. A temporary chain link fence has been installed. They are still waiting for Hadley's office. Board member Rojan Sourjah spoke to the Community Justice people and they said they could use the Community Service program to clean-up Western Avenue.
- 7. **New Business:**
 - a. President Moser suggested that Stakeholder meeting information be printed on the back of Board member's business cards.
- 8. **Future Program Planning/Speakers** (Joann & Joyce). Suggestions for future speakers included:
 - a. A representative from the Street Services Department.
 - b. A representative from Phillips 66 would like to come to a meeting.
- 9. **Public Comments on Non-Agenda Items:** None
- 10. **Follow-up planning to Stakeholder Issues/Concerns:** None
- 11. **President's Report** – Nothing additional to report.
- 12. **Adjournment:** The meeting was adjourned at 7:30 pm. The next Governing Board meeting is January 27, 2016.

Respectfully submitted, Sheryl Akerblom
for the Harbor City Neighborhood Council