

Harbor City Neighborhood Council Governing Board Meeting Minutes
 1400 240th Street, Harbor City
 Wednesday, June 24, 2015; 6:00pm

Official Minutes

Board Members	Roll Call
Eric Deklotz	Present
Greg Donnan	Present
Joyce Fredericks	Present
John T. Gonzales	Absent
Brandii Grace	Present
Wayne McGee	Present arrived 6:10 pm
Raymond Moser	Present
Grant Reed	Present left at 7:15 pm
Steven Rutherford	Present
Rohan Sourjah	Excused
Hayes E. Thrower	Present
Joeann Valle	Present

1. **Call to Order:** The meeting was called to order at 6:00 pm by President Raymond Moser. A quorum of 10 board members was present (see list above). Two stakeholders also in attendance.
2. **Approve minutes of May 27, 2015 Governing Board Meeting Minutes:** Motion by **Greg Donnan** to approve the May 27, 2015 Governing Board meeting minutes, **Eric Deklotz** seconded. Motion passed: 8 Yes (Deklotz, Donnan, Fredericks, Grace, Reed, Rutherford, Thrower and Valle) 0 No and 1 abstention(s) (Moser).
3. **Budget & Finance Report:** The following items were addressed:
 - a. **Review and discuss Neighborhood Purposes Grant for Harbor City (Day Laborer) Job Center:** No one to present to provide details.
 - b. **Status of all other NPG applications submitted:**
 - i. Steven stated that he faxed the application to DONE on Monday as they wouldn't accept it in person on Friday. He has had no response to his calls and emails regarding the status from DONE.
 - ii. The Friends of the Library NPG was accepted in person on Friday.
 - c. **Discuss and approve purchase of supplies for Stakeholder Meetings:** Motion by **Joeann Valle** to approve purchasing supplies in an amount not to exceed \$600, **Wayne McGee** seconded. Motion passed: 9 Yes (Deklotz, Donnan, Fredericks, Grace, McGee, Reed, Rutherford, Thrower and Valle) 0 No and 1 abstention(s) (Moser).
 - d. **Discuss possible expenditure for HCNC logo T-shirts for outreach program.** Item tabled.
 - e. **Approve recurring payment to the Mailroom for Virtual Office Services at \$180.00 per month.** Motion by **Joeann Valle** to approve recurring payment to the Mailroom for Virtual Office Services at \$180.00 per month, **Eric Deklotz** seconded. Motion passed: 9 Yes (Deklotz, Donnan, Fredericks, Grace, McGee, Reed, Rutherford, Thrower and Valle) 0 No and 1 abstention(s) (Moser).
 - f. **Review and discuss budget for National Night Out event to include banners, catering and supplies:** See 5.g. below.
 - g. **Review and discuss status of proposed cleaning of the median strip on Western Ave:** Wayne McGee has contacted the City and was told that it is on the schedule for some time in the future. Eric commented on needed repairs to the median and it was decided that the Council office should be contacted regarding the necessary repairs.

- h. **Review and discuss moving the PO Box address to a Harbor City address at the HC Post Office and approve the \$232 fee to the current fiscal year:** Motion by **Greg Donnan** to approve moving the HCNC Mail Box address to a Harbor City address at the HC Post Office and approve the \$232 fee to the current fiscal year, **Joeann Valle** seconded. Motion passed: 8 Yes (Deklotz, Donnan, Fredericks, Grace, McGee, Rutherford, Thrower and Valle) 1 No (Reed) and 1 abstention(s) (Moser).
- i. **Review, discuss and approve final budget for 2014-2015 and approve necessary adjustments:** Item tabled.
- j. **Review, discuss and approve 2015-2016 proposed budget and all items that make up this Budget.** Motion by **Joeann Valle** to approve the 2015-2016 proposed budget and all items that made up this budget, **Wayne McGee** seconded. Motion passed: 7 Yes (Deklotz, Donnan, Fredericks, McGee, Rutherford, Thrower and Valle) 1 No (Reed) and 2 abstention(s) (Grace and Moser).
- k. **Discuss advertising options to replace PennySaver flyer, as company is no longer in business:** Joyce Fredericks is looking into a similar service to the PennySaver called Red Plum. She is waiting to get more information from Red Plum and will report back once she has that information.
- l. **Review and discuss Transfer of Funds to Budget Advocates and Congress of Neighborhoods:** Wayne McGee suggested that the council purchase tools and supplies for neighborhood cleanup events. Motion by **Wayne McGee** to approve purchasing tools and supplies for neighborhood cleanup events in an amount not to exceed \$800, **Joeann Valle** seconded. Motion passed: 9 Yes (Deklotz, Donnan, Fredericks, Grace, McGee, Reed, Rutherford, Thrower and Valle) 0 No and 1 abstention(s) (Moser).
Motion by **Grant Reed** to approve an amended amount not to exceed \$950 to purchase tools and supplies for neighborhood cleanup events, **Joeann Valle** seconded. Motion passed: 9 Yes (Deklotz, Donnan, Fredericks, Grace, McGee, Reed, Rutherford, Thrower and Valle) 0 No and 1 abstention(s) (Moser).
NOTE: Because this funding item was not originally on the agenda the vote could not be presented to DONE. This item will be reconsidered at a future meeting.

4. Reports from Meeting Representatives:

- a. **HANC** (Harbor Alliance of Neighborhood Councils) Greg Donnan – no report
- b. **Friends of the Library** – Grant Reed – Nothing new to report. Library is doing well.
- c. **Harbor City/Harbor Gateway Chamber of Commerce** – Joeann Valle reported:
 - i. The Chamber had two workshops last week; one on Constant Contact and another was a Small Business Round Table dealing with what kind of health insurance is good for your business. They have at least three more workshops coming up in the next couple of months. One will be related to small businesses dealing with the new minimum wage ordinance.
 - ii. Their Health Care Committee met this morning and decided they are going to have mini health fairs. There will be clinics and screenings, the first one will be a flu clinic.
 - iii. The Chambers 76th annual installation luncheon will be at the Palos Verdes Golf Club on Friday, July 17th. The cost is \$50 per person. Board member John Gonzales will be honored as the volunteer of the year. The new president will also be installed at the event.
 - iv. Harley Davidson's 40th anniversary event is coming up in August. They will be honored at the luncheon as business of the year.
 - v. On September 25th, the Chamber is having the Tribute to American Hero's event.
 - vi. On Friday, November 13th, they are having an event called "Conversation with Government." Several elected officials have committed to be on the panel.
 - vii. They are following their strategic plan and are getting ready to have a retreat to create a road map for the coming year.

viii. They are looking at the issue of manufacturing and making a list of manufacturing companies who have left or are leaving the City of LA, or have gone out of business, due to the new minimum wage.

d. **Budget Advocates** -- Hayes Thrower reported:

- i. Hayes will be attending the meeting on Saturday, June 27, 2015.
- ii. Greg Donnan suggested that Hayes be sure to have his attendance verified.

5. **Reports from Committee Chairs:**

a. **Education/Youth Committee** – Hayes Thrower reported:

- i. LAUSD Superintendent Cortinez is resigning and the district is now conducting a nationwide search for a replacement.
- ii. The LAUSD board passed the annual budget for the next fiscal year.
- iii. LAUSD changed the grading policy. Previously required A through G curriculum for a student to graduate from high school to be admitted into either a UC or a Cal State University. For these classes teachers were not allowed to give a grade of D. They had to give A, B, C, or F grades. However now they can give a D, though this will not qualify the students to be admitted to either a UC or a Cal State University.
- iv. The Hart Academy at Narbonne is increasing.
- v. There was a new Director of South Service Center elected, Dr. Bravo was replaced.
- vi. Dr. Vladovic promised to come to a stakeholder meeting.
- vii. This year school begins on August 18th, and August 17th for teachers.

b. **Outreach Committee** – Brandii Grace reported:

- i. The Committee needs to have a meeting.
- ii. They will discuss the Pennysaver replacement situation.
- iii. Brandii wants to discuss the Nextdoor website. She thinks the council should be on it. Joann stated that she posts the NC meetings on the site.
- iv. Joyce wants to create an inventory list of outreach materials, such as banners, so people can know what is available for events.

c. **Planning/Zoning/Land Use Committee** – Joeann Valle reported:

- i. On 237th close to Western Ave. they are building 11 condos.
- ii. The marijuana dispensary is now a massage parlor and vice has already made an arrest for prostitution.
- iii. There has been ground breaking on the 3 townhouses with below unit parking.

d. **Bylaws Committee** – Joeann Valle reported:

- i. Joyce is still working on the changes. They missed the deadline for submission to DONE.
- ii. The committee needs to have another meeting to complete the process.

e. **Ad Hoc Committee - Signal at 255th and Western:** No report

f. **Safety Committee** – Greg Donnan reported:

- i. Greg stated that it is no longer necessary to post property sweeps of homeless 72 hours in advance. Now it's only 24 hours. If bulky items are on the sidewalk they can be removed immediately.
- ii. There was a homeless sweep in the park during the week. The park is now closed and completely fenced.

g. **Ad Hoc – National Night Out Committee** – Greg Donnan reported:

- i. This event is a budget item that will effect the next fiscal year.
- ii. The Night Out event is from 5:00 pm to 8:00 pm, Greg has confirmation that Councilman Buscaino is not coming.
- iii. It was decided at the ad hoc meeting that they would set up 10 tables and have 60 chairs.

- iv. The plan is to start off with Subway sandwiches they have at the stakeholder meeting and then having pizza for 100 people. They will start with pizza for 50 people and then purchase for another 50 people if needed.
- v. Greg will compile a list with prices for soda, water and paper products.
- vi. Greg wants to display the banners 2 weeks in advance and put up flags the morning of the event.
- vii. He is still working on entertainment/music. He is talking to Principal Kobata about cheerleaders and other school music options.
- viii. They are planning to honor and recognize Captain Meek, Sergeant Plows & LAFD Station 85 at the event.

6. Old Business:

- a. Pocket Parks Update – The letter on the Officer Sanchez Memorial Parkette has been sent out. Ray got a call from the editor of Random Lengths News and it may be covered by them and possibly the Daily Breeze. Joeann suggested that they contact State elected representatives about helping with the project.
 - i. Utility Box Art project:
 - ii. The Outreach Committee received the paper work from LADOT with all the specs and restrictions for doing the boxes.
 - iii. The Downtown Harbor City businesses on PCH want to take care of the boxes in that area.

7. New Business

- a. **Letter to Vladovic, Gutierrez, and Buscaino to clean up campaign literature:** Hayes spoke to Vladovic and his representative about the complaints about their campaign literature not being cleaned up. Hayes offered to write a letter for the board to approve.
- b. **Elect Representative to South Bureau Public Safety Advisory Committee:** They are still waiting for more information about the Committee from the organizer.
- c. **City Hall Parking Passes:** Former Board President, Olive Reed still has the parking pass. The board will write a letter to Olive Reed requesting that she return the parking pass and any and all Neighborhood Council material(s) she still has in her possession including the most recent inventory list. **Motion by Hayes Thrower to write a letter to Former Board President, Olive Reed, requesting that she return the parking pass and any and all Neighborhood Council material(s) she still has in her possession, Joeann Valle seconded. Motion passed: 8 Yes (Deklotz, Donnan, Fredericks, Grace, McGee, Rutherford, Thrower and Valle) 0 No and 1 abstention(s) (Moser).**
- d. **Letter of Support for Kuhr Properties:** The letter was approved but needs to be revised. **Motion by Joeann Valle to approve updating and revising the initial letter from 102 to 103 units, Hayes Thrower seconded Motion passed: 7 Yes (Deklotz, Donnan, Fredericks, Grace, Rutherford, Thrower and Valle) 1 No (McGee) and 1 abstention(s) (Moser).**
- e. **Voter Registration Drives:** Joeann Valle commented that Voter registration day should be an outreach item for further event planning. They will start having voter registration forms at stakeholder meetings and at the National Night Out event.
- f. **Year-end inventory of all HCNC property (including banners, items in storage, etc.):** Greg stated that former Board President, Olive Reed, has the last inventory list and that only the number of flags has changed.
- g. **Discuss holding the final Stakeholders Meeting (next year) in June 2016 one week earlier (June 8, 2016) and the Governing Board Meeting one week earlier (June 15, 2016) in order to avoid having such a crunch at the end of the Fiscal year like we had this year. Having the**

DONE deadline in between our two meetings does not help us, but hinders us. In 2016 there are 5 Wednesdays which will help with the end of the Fiscal year issue.

- h. **Retreat:** The board discussed several options for holding a retreat. They will form an ad hoc committee and Hayes volunteered to be the chair. They are tentatively planning to have a retreat in September.
- 8. **Future Program Planning/Speakers:** Greg stated that Assemblyman David Hadley will be at the September 16th, stakeholder meeting.
- 9. **Public Comments on Non-Agenda Items**
 - a. Greg wants to be sure that all the elected officials and first responders are on the email list.
 - b. Greg commented that the Police Report web site down.
 - c. Greg asked if it would be possible to give Tom Houston some kind of award or other public recognition for his surveillance camera being instrumental in solving a crime. Hayes commented that perhaps the council could have a standing citizen's award. The award should be part of Outreach Committee. The council used to have a ROC (recognition of outstanding Citizen) award.
- 10. **Follow-up planning to Stakeholder Issues/Concerns:** None.
- 11. **President's Report:**
 - a. Ray mentioned some free events going on in the area such as Shakespeare by the Sea, and Music by the Sea.
- 12. **Adjournment:** Meeting adjourned at 8:40 pm. Next Board Meeting July 22, 2015.

Respectfully submitted,
 Sheryl Akerblom
 for the Harbor City Neighborhood Council