

Harbor City Neighborhood Council Governing Board Meeting Minutes
 1400 240th Street, Harbor City
 Wednesday, 12-2-14; 6:00pm

Official Minutes

Board Members	Roll Call
Eric Deklotz	Present
Kayla Domingo	Absent
Greg Donnan	Present
John Gonzales	Present
Brandii Grace	Present
Joyce Fredericks	6:15 Arrived
Wayne McGee	Absent
Raymond Moser	Present
Grant Reed	Present
Olive Reed	Present
Rohan Sourjah	6:45 Arrived
Hayes E. Thrower	Present - 6:30 left
Joeann Valle	Present

1. **Call to Order and Roll Call:** President Ray Moser called the meeting to order at 6:00 pm. A quorum of 9 Board members was present. See roll call above. No stakeholders present.
2. **Approval of Minutes:** Motion by Donnan to approve the minutes of the October 22, 2014 Governing Board Meeting, Valle seconded. Motion passes 6 Yes (Deklotz, Donnan, Gonzales, Grace, Thrower, Valle) 0 No, and 3 Abstentions (Moser, G. Reed, O. Reed).
3. **Public Comments on Non-Agenda Items** – none
4. **President's Report** – None
5. **Appointments:** Appoint new Second Signatory for HCNC Board (action item). Board discussion of issue with G. Reed and O. Reed being Treasurer and second signatory as they are related. O. Reed to be Treasurer, Fredericks to be second signatory. Motion by Donnan to approve appointing O. Reed as Treasurer and Fredericks as second signatory, Thrower seconded. Motion passes 7 Yes (Deklotz, Donnan, Gonzales, Grace, G. Reed, Thrower, Valle) 0 No and 2 Abstentions (Moser, O. Reed).
6. **Holiday Lights Contest:** Board approval to hold annual Holiday Lights Contest and approval of any related expenditures. (Action Item) - Board discussion of Holiday Lights Event to be held on Wednesday December 17th, judges to meet at 5:00 for 6:00 start of judging. The Outreach committee is doing a call for volunteers to be judges for the contest. Discussion of funding for the event and of acknowledging contest participants with a thank you email. Motion by Valle to approve a not to exceed amount of \$900.00 for the event, this amount includes California Banner printing of signs and certificates, and food for volunteers, Donnan seconded. Motion passes 9 Yes (Deklotz, Donnan, Gonzales, Grace, Fredericks, G. Reed, O. Reed, Thrower, Valle) 0 No and 1 Abstention (Moser).

7. **Budget & Finance Report:** Presentation of the following action items
- a. **Approval of September/October Monthly Expense Report/Bank Statement.** Motion by Thrower to approve September and October Monthly Expenditure Reports with Bank Statements as presented, Valle seconded. Motion passes 9 Yes (Deklotz, Donnan, Gonzales, Grace, Fredericks, G. Reed, O. Reed, Thrower, Valle) 0 No and 1 Abstention (Moser).
 - b. **Approval of Cash Requests for December 2014 and January 2015.** - Motion by G. Reed to approve December and January Cash Requests, Valle seconded. Motion passes 8 Yes (Deklotz, Donnan, Gonzales, Grace, Fredericks, G. Reed, O. Reed, Valle) 0 No and 1 Abstention (Moser).
 - c. **Approval of Funding Request for California Banner for Holiday Lights Contest** - Motion by Fredericks to approve December and January Cash Requests, Valle seconded. Motion passes 8 Yes (Deklotz, Donnan, Gonzales, Grace, Fredericks, G. Reed, O. Reed, Valle) 0 No and 1 Abstention (Moser).
 - d. **Review 2014-2015 Budget and approve any adjustments if necessary:** None.
 - e. **Update on funding request for Narbonne Public Service Academy in the amount of \$5,000.** - To be addressed in January.
 - f. **Status on project of putting murals on electrical boxes and consider approval of costs involved.** - To be discussed in outreach committee.
 - g. **Discuss and consider approval of funding for copy paper at local schools.** - To be discussed at a future meeting.
8. **Website Upgrades:** Update on DONE required changes to website: Board discussion of attached proposal by Kristina Smith to upgrade current website to WordPress platform using template created specifically for Neighborhood Council's; and to allow Kristina Smith as webmaster to post items of interest to the community as part of website maintenance. There will be a one time fee of \$600.00 and \$50.00 per month. Motion by O. Reed to approve proposal, Donnan seconded. Motion passes 9 Yes (Deklotz, Donnan, Gonzales, Grace, Fredericks, G. Reed, O. Reed, Sourjah, Valle) 0 No and 1 Abstention (Moser).
9. **Reports from Meeting Representatives:**
- a. HANC (Harbor Alliance of Neighborhood Councils) Greg Donnan
 - i. Next meeting is on January 7th, the main topic will be the Living Wage issue.
 - b. NCPAC – Rohan Sourjah – there was no meeting.
 - c. Harbor Regional Park PAB – Greg Donnan
 - i. Fencing around the park is partially installed.
 - ii. The park will be closed for the duration of the rehabilitation project.
 - iii. Donnan put out an email blast regarding organizing a tour of the park.
 - d. Friends of the Library – Grant Reed – No report.
10. **Reports from Committee Chairs**
- a. **Education/Youth** – Hayes Thrower – not present
 - b. **Outreach** – Brandii Grace
 - i. Preparing for Holiday Lights Contest.
 - ii. The next meeting is Tuesday December 9th at noon.
 - c. **Public Safety** – Greg Donnan
 - i. Be aware of gift card scams.
 - ii. Do on-line shopping only on secure sites.
 - iii. To help prevent identity theft have a locking mailbox, and have on-line access to your bank accounts. Don't leave wallets, computers or purses in the car, shred all documents with critical information, don't put your passcodes on your electronic devices, don't carry your social security card, and regularly review your credit report.
 - iv. Grace stated that there has been a rash of fake debt collector scams.

- d. **Planning/Zoning/Land Use** – Joeann Valle
 - i. The next meeting date is pending.
 - ii. Arturo's restaurant pending plan did not go through for Chef Geo to open a restaurant as an extension of the college. The kitchen is in very bad condition.
 - iii. The shopping center with the pawn shop is in the City of Los Angeles not Los Angeles County, there will be another shopping center and condos across the street built by the same owner.
 - iv. The container yard property has been sold and the new owner wants replace to the sixteen businesses with housing. The new owner of that parcel also wants to buy the church.
 - e. **By Laws** – Olive Reed – no report.
11. **Old Business:** The Board addressed the following old business:
- a. **Board Retreat Review.**
 - b. **Downhill Race/Signature Event for HCNC:** Update from Ad Hoc Committee.
 - c. **Neighborhood Watch Update**
 - d. **Flag Retirement** – Greg Donnan – One bag has been retired at sea by the United States Sea Cadets and they have requested another bag. Gonzales is trying to connect with Camp Pendleton to see if they will take all the remaining flags. Donnan stated that the Lomita Boy Scouts want to tour the Coast Guard facility on Terminal Island. Donnan is working with the Coast Guard to see if he can organize another tour which could include the Boy Scouts.
12. **Future Program Planning/Speakers** (Joann & Joyce)
- a. They are considering several possible speakers including Lauren Halligan, the Neighborhood prosecutor; Capt. Woodyard of the LAPD; the new President of Harbor College, Otto Lee; someone from Animal Control; and a representative from one or more of the local homeless shelters.
13. **Follow-up planning to Stakeholder Issues/Concerns** – At the last Stakeholder meeting Moser passed around a list to stakeholders for them to list their concerns. He will bring the list to the next meeting. Consider adding future speakers as a calendar item.
14. **Non agenda items**
- a. Fredericks stated that she has resigned from the Harbor City Recreation Center Board. She let the HCRC Board know that they need to complete the proper funding process so that Harbor City Neighborhood Council can support their events with funding. Board members stated that they would like to get regular updates to the Neighborhood Council from the Recreation Center so they are more aware of the Recreation Centers' needs.
 - b. Donnan stated that Harbor Division Police station doesn't have a children's library for children to use while they have to wait for parents and suggested that they make a donation in support of creating such a library. O. Reed stated that Harbor City Neighborhood Council donates to the Harbor City Library and perhaps the Library could be involved directly instead of the Neighborhood Council. G. Reed stated that perhaps Friends of the Library could donate books.
 - c. Grace commented about evacuations due to rain.
 - d. There will be a Harbor City/Harbor Gateway Chamber Holiday mixer
15. **Adjournment:** The meeting was adjourned at 7:45pm. Next meeting January 28, 2014.

Respectfully submitted,
 Sheryl Akerblom
 for the HCNC Board