

Harbor City Neighborhood Council Governing Board Meeting Minutes
 1400 240th Street, Harbor City
 Wednesday, 6-25-14; 6:00pm

Official Minutes

Board Members	Roll Call
Eric Deklotz	Present
Jennifer Corral	Present
Joyce Fredericks	Present
Wayne McGee	Present
Raymond Moser	Present
Paul Murray	Absent
Grant Reed	Present
Olive Reed	Present
Greg Donnan	Present
Janelle Taylor	Excused
Hayes E. Thrower	Excused
Joeann Valle	Present
Vacant Seat	

Call to Order and Roll Call: President Olive Reed called the meeting to order at 6:18 pm. A quorum of 9 Board members was present. See roll call above. One stakeholder present from Narbonne High School Cheer Program.

Approval of Minutes: Motion by Grant Reed to approve the minutes of the May 28, 2014 Governing Board Meeting Minutes, seconded by Joann Valle. Motion passed with 9 yes votes (Deklotz, Corral, Fredericks, McGee, Moser, G. Reed, O. Reed, Donnan, Valle) 0 no votes, 0 abstentions.

Public Comments on Non-Agenda Items:

- Naneka Williams from the Narbonne High School Cheer Program provided a request for funding for transportation of the cheer squad in the amount of \$5,000. She spoke briefly on a program they are trying to implement.

Selections Committee Update: Committee Chair Joeann Valle stressed that we need candidates to run in the upcoming Selections, as well as stakeholders to come and vote. The “Call for Candidates” will be posted on the Harbor City Facebook page. Joeann will also include an announcement in the Chamber’s email blast.

New Issues:

- Western Avenue Street Sweeping: Mr. McGee talked about his conversation with the street sweeper crew who are having problems with pine cones and pine needles affecting the sweeping now scheduled once a month between 242nd and 240th Street.
- Skateboard ramps have been taken from Harbor Rec Park. They were on loan from Long Beach. Mr. McGee would like to investigate the possibility of buying ramps for the Park.

President’s Report:

- **Homelessness issue:** There was a brief discussion on the recent court decision allowing homeless people to live in cars in Los Angeles. The City is appealing the decision. This will create more homeless issues for Harbor City. Olive reported that at the “Meet Your Neighborhood Prosecutor” event, the City Attorney gave an overview of the homelessness issue. The City Council is attempting to write a new ordinance.
- **Marijuana Facilities:** The City Attorney has stated that complaints should be made to the Los Angeles Police Area in which the Medical Marijuana Business is located. The report should include the name and address of the Medical Marijuana Business. If available, a photograph should be provided. An e-mail can also be sent to the following email address: atty.medicalmarijuana@lacity.org.

Board review of BONC Harassment/Bullying Training policy and Motion to adopt: Olive Reed commented that in her opinion an expert is needed to address these types of issues that come before the

neighborhood councils. She does not feel that it is up to individual board members to deal with harassment issues. **Motion by Joeann Valle that the Harbor City Neighborhood Council Board rejects BONC's Proposed Resolution as presented in both documents provided by BONC - (Policy Number 2014-02 & Policy Draft 05152014) for bullying and harassment training for neighborhood council members. Motion seconded by Wayne McGee and passed with 9 yes votes (Deklotz, Corral, Fredericks, McGee, Moser, G. Reed, O. Reed, Donnan, Valle), 0 no votes, 0 abstentions.**

Treasurer's Report:

Sheryl Akerblom gave an update on the status of the Board finances:

- **Review and Board Approval of bank statements/expenses:** Motion by Ray Moser to approve all monthly expenses and expenditure reports from February 2014 through May 2014 as presented, seconded by Joeann Valle. Passed with 8 yes votes (Corral, Fredericks, McGee, Moser, G. Reed, O. Reed, Donnan, Valle), 0 no votes, 0 abstentions, 1 ineligible (Deklotz).
- **Motion to approve \$300 for bookkeeper services:** Motion by Joeann Valle to approve up to \$300 for bookkeeper services for initial preparation of monthly audits etc. to make HCNC current on all finance documents for submittal to DONE. Motion seconded by Ray Moser and passed with 8 yes votes (Corral, Fredericks, McGee, Moser, G. Reed, O. Reed, Donnan, Valle), 0 no votes, 0 abstentions, 1 ineligible (Deklotz).
- **Follow up on letter to Narbonne High School Re: Library Books Funding Item:** The bookkeeper gave an update on the follow up letter sent to the principal.
- **Review and Board Approval of Budget for 2014-2015:**
 - Bennett Landscaping: There was a short discussion on the services being provided by Bennett Landscaping. Now that the trees have been trimmed, there is less need for monthly cleaning of the area. **Motion by Raymond Moser to end the monthly contract with Bennett Landscaping until the trees again become a problem, seconded by Greg Donnan. Motion passed with 9 yes votes (Deklotz, Corral, Fredericks, McGee, Moser, G. Reed, O. Reed, Donnan, Valle), 0 no votes, 0 abstentions.**
 - Discussion on the storage: Members of the board agreed that they need to meet at the storage unit to review its contents and determine how to proceed.
 - After a lengthy review and some adjustments to the proposed budget, **a motion was made by Ray Moser, seconded by Greg Donnan, to approve the budget as attached to these minutes. Motion passed with 8 yes votes (Corral, Fredericks, McGee, Moser, G. Reed, O. Reed, Donnan, Valle), 0 no votes, 0 abstentions, 1 ineligible (Deklotz).**
- **National Night Out Event:** Motion by Ray Moser to approve an amount not to exceed \$3,000 for funding the National Night Out Event on August 5th, seconded by Joeann Valle. Motion passed with 8 yes votes (Corral, Fredericks, McGee, Moser, G. Reed, O. Reed, Donnan, Valle), 0 no votes, 0 abstentions, 1 ineligible (Deklotz).

Future Program Planning/Speakers: The Neighborhood Prosecutor will be invited for July meeting with a speaker from the Building and Safety Department to be considered as a backup.

Follow up on Stakeholders Issues: There was a short discussion on the stakeholder issue of illegal use of a gas powered leaf blower in his neighborhood. The issue is being addressed by the LAPD.

Committee Reports: None

Adjournment: The meeting was adjourned at 8:25pm.

Respectfully submitted,
Kristina Smith
for the HCNC Board



Harbor City Neighborhood Council
 Budget for Fiscal Year 2014-2015
 APPROVED on June 25, 2014

Funds

Total Annual Allocation	\$	37,000.00
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Budget

Code	Category	%	Total
100 Operations			
TAC	Virtual Office	\$ 0.13	4,900
TAC	Mail Box Rental	\$ 0.00	145
EDU	Board Retreat	\$ 0.01	450
FAC	Long Term Storage	\$ 0.05	2,028
FAC	Meeting Security	\$ 0.07	2,592
MIS	Miscellaneous Expense	\$ -	0
OFF	Office Equipment and Supplies	\$ 0.01	300
TAC	Temporary Staff - Bookkeeper	\$ 0.05	1,960
TAC	Constant Contact Email	\$ 0.01	360
	Sub Total	34.42%	\$ 12,735
200 Outreach			
EVE	Event Support	\$ 0.14	5,265
EVE	Banners	\$ 0.04	1,500
MEE	Copying/Posters	\$ 0.02	750
MISC	Outreach Novelties	\$ 0.05	2,000
MEE	Meeting Expense	\$ 0.05	1,800
NEW	Newsletter/Mailings	\$ 0.09	3,350
WEB	Website Maintenance/Enhancement/Creation	\$ 0.03	1,000
	Sub Total	42.34%	\$ 15,665
300 Community Improvement			
CIP	Community Improvement Project	\$ -	0
CLE	Western Ave. Meridian Clean Up	\$ 0.01	300
	Sub Total	0.81%	\$ 300
400 Neighborhood Purpose Grants			
GRT	Neighborhood Purpose Grant - Narbonne	\$ 0.14	5,000
GRT	Friends of the Library Programs	\$ 0.07	2,500
	Sub Total	20.27%	\$ 7,500
500 Elections (or Selections)			
ELE	Election Outreach Expense - PennySaver Mailing	\$ 0.02	800
	Sub Total	2.16%	\$ 800
Grand Total		100.00%	\$ 37,000

Budget Narrative:

Meeting expense includes food for our NC monthly meetings.

Projected Monthly Operational Expenses	Monthly Amount*
Vendor - Item/Service Description	
1 Virtual Office	\$ 349.00
2 Storage	\$ 169.00
3 Library Security	\$ 216.00
4 Meeting Refreshments	\$ 90.00
5 Constant Contact	\$ 30.00
Total Monthly Operational Expenses	\$ 854.00

* Recurring monthly operational expenses only