

Harbor City Neighborhood Council Governing Board Meeting Minutes
 1400 240th Street, Harbor City
 Wednesday, 4-23-14; 6:00pm

Official Minutes

Board Members	Roll Call
Eric Deklotz	Present
Jennifer Corral	Present
Joyce Fredericks	Present
Dr. Irene James	Present
Wayne McGee	Present
Raymond Moser	Present
Paul Murray	Absent
Grant Reed	Excused
Olive Reed	Present
Greg Donnan	Present
Janelle Taylor	Excused
Hayes E. Thrower	Present
Joeann Valle	Present

Call to Order and Roll Call: President Olive Reed called the meeting to order at 6:00 pm. A quorum of 10 Board members was present. See roll call above. There were 3 stakeholders in attendance.

Approval of Minutes: Motion by Greg Donnan, seconded by Wayne McGee to approve the March 26, 2014 Governing Board Meeting Minutes. Motion passed with 9 yes votes, 0 no votes, 0 abstentions.

Public Comments: None

Selections Committee Update:

- Kristina Smith will create an updated Candidate Application Packet. Everyone on the board is up for re-election on Wednesday, September 17, 2014. Applications will be made available on the website or by email. Suggestion to have applications available at the upcoming May 17th Event.
- A Selection Outreach committee meeting will be held to discuss more details. Raymond Moser suggested having an opportunity drawing to get better attendance on September 17th when voting takes place. Ask local restaurants to provide gift cards and handouts.
- Motion by Greg Donnan to clarify that the Selection Opening for applications will start Monday, April 28, 2014, seconded by Hayes Thrower. Motion passed by unanimous vote.
- **Board Expectations:** A list of what is expected from board members will be created to include in the Application package. A definition of a stakeholder should be included in the packet, and what the bylaws require to be a candidate for the board. It was commented that the bylaws need to be reviewed and updated.

Board Retreat: The retreat was cancelled due to the illness of several board members. There was a suggestion to postpone the board retreat until the new board is sworn in after the September selection. There was a lengthy discussion on the purpose of Committees. Highlights from the discussion include: 1) Committees need to meet more regularly; 2) Have a review of the committees at a stakeholder meeting and invite stakeholders to join; 3) Invite Peter from Cal Banner to join the Outreach Committee); 4) Youth committee should meet and Michael from the Harbor Rec Park should be invited, as well as the Student Body President from Narbonne; 5)

Have a Committee sign-up sheet at the monthly meetings. The board agreed that the retreat will be rescheduled with Hayes and Joeann doing the planning.

President's Report:

- **Meeting planned with LAPD regarding the letter sent to Chief Beck requesting staffing of the Harbor Division jail:** Olive reported that she received ad response to the letter sent regarding the staffing of the Harbor Division Jail. The Commander reached out to President Olive and President Alexander of the Central San Pedro Neighborhood Council and will meet with them tomorrow.

NCPAC Committee:

Appoint two representatives:

- Linda Alexander was present at the meeting and gave an overview of the NCPAC committee and how it is being formed. The goal is to build a good relationship between the Neighborhood Councils and the Port. Hopefully having representation at the Board of Harbor Commissioner meetings. There was a short discussion on the effects of the widening of the Panama Canal on the Port of LA. Raymond Moser felt it was important for one of the Harbor City NC representatives to be chosen by the Chamber. Joeann Valle commented that the HCHG Chamber has a focal point of international trade and they deal with the Port on a daily basis.
- **Motion by Raymond Moser to appoint to the newly formed NCPAC the following people to represent the Harbor City Neighborhood Council: Board Member Grant Reed and one person from the business community chosen by the Chamber plus an alternate to be named at a later time. Motion seconded by Joeann Valle and passed with 9 yes, 0 no, 1 abstention (Greg Donnan).**

Treasurer's Report:

- Olive Reed gave an update on all the issues with the HCNC finances. Olive is concerned that the Department of Neighborhood Empowerment will cut off funding of the HCNC if the issue isn't addressed. Olive has been in constant contact with the DONE office. Grayce Liu had told Olive that she would help work out the issues. Olive had worked on the NPG's but they were denied because demand warrants were also necessary along with the NPG's. Olive will be contacting DONE and plans to visit the Funding Department at DONE to get things straightened out.
- **Approval of Bank Statement: Motion by Raymond Moser to approve the February 2014 bank statement as presented. Motion seconded by Joeann Valle and passed with 8 yes (McGee, Fredericks, Donnan, Corral, Moser, Valle, James, O. Reed), 0 no, 2 abstentions (Thrower & DeKlotz).**
- **Status of Treasurer Assistant from DONE:** A motion was passed by the Board at the Stakeholder Meeting approving the use of a DONE approved bookkeeper to work on the financial documents. Kristina will find out the information on the approved staffing companies to move forward in possibly getting Sheryl Akerblom approved as a bookkeeper
- **Status of Normont Elementary Marquee:** Hayes Thrower gave an overview of his visit to the school. He met with the principal and explained to him that other schools that have been funded by the HCNC have come back and given an update on the activities that we sponsored. The principal explained that they didn't get the marquee project fully funded and so the money provided by the HCNC was used for something else. Hayes showed the principal the specific proposal and asked why the school didn't contact the HCNC when they learned that they wouldn't have the full funding for the marquee project. The principal explained that the school put up four murals on the inside of the school and used the rest of the funding for Xeroxing etc. Hayes Thrower voiced his disappointment to the principal on the handling of the funds. Dr. James stated for the record that she had received a call from the principal inviting the HCNC Board to come and see what they had done with the funding and at no point had the school tried to contact her to inform her that they were not going

to move forward with the original proposed marquee. Raymond Moser suggested that the City Attorney be contacted to determine the next step in handling the mismanagement of these funds by the school.

- **Cheerleading Competition funding:** Jennifer Corral suggested cancelling the NPG for the funding of the cheerleading competition as she had learned from the coach that the cheerleaders were not attending practices and had dropped their grades. The NPG was not processed in time due to problems with the NPG application and the Board agreed to withdraw the funding proposal.
- **Update on holding a Budget and Finance Committee meeting to review funding requests and consider how often to accept funding requests from the stakeholders.** Olive commented that other neighborhood councils have Funding Committees that review all of these procedures ahead of time. Her suggestion to the Board is not to fund anything unless all the paperwork is filled out prior to any presentation. It was suggested that contingencies be put on the documents.
- **Storage Unit:** Olive informed the board that there are financial records in the storage unit that need to be reviewed.

Future Program Planning/Speakers:

- Hayes heard from Vladovic's office and he will send his chief of staff to the May 21st meeting to recognize the decathlon teams from Harbor Prep and Narbonne.
- The Million Trees people will be contacted for a future meeting, also Animal Control should be asked to return.
- August will be the candidate forum.

Public Comment:

- Joeann Valle gave an update on the April 26th Health Fair being held at Narbonne: 9,000 flyers were put out, as well as a press release. Joeann spoke about all the types of free health screenings that will be available. There will also be vendors there.
- October 2, Official National Night Out needs to be on next month's agenda.
- Image of Harbor City issue. The Chamber wants to create "downtowns" choosing PCH (from Western to Vermont) as the downtown area for Harbor City. The councilman would like to see a Business Improvement District created. An event will be proposed to create excitement. A meeting will be held between the businesses and the neighborhood councils to see how much interest there is in such a project.
- Dr. Irene James wondered if SLO Art Ashcraft was working on getting rid of the strip club.

Follow-up planning to Stakeholder Issues/Concerns:

The issue of the alley between President and Anaheim being full of pot holes and also the alley across from McDonalds, was referred to Gabby of the Council Office.

Committee Reports:

- Dr. Irene gave an update on some of the homeless problems.
- Raymond Moser gave an update on the RV issue. He will continue to work with Building and Safety on this issue.

Adjournment: The meeting was adjourned at 8:15pm.

Respectfully submitted,
Kristina Smith, for the HCNC Board