

Official Minutes

Board Members	Roll Call
Vacant Board Seat	
Jennifer Corral	Present
Joyce Fredericks	Present
Dr. Irene James	Present
Wayne McGee	Present
Raymond Moser	Excused
Paul Murray	Present
Grant Reed	Present
Olive Reed	Present
Greg Donnan	Present
Janelle Taylor	Excused
Hayes E. Thrower	Present
Joeann Valle	Present

1. **Call to Order and Roll Call:** President Olive Reed called the meeting to order at 6:05 pm. A quorum of 10 Board members was present. There were no stakeholders in attendance.
2. **Approval of Minutes:** Motion by Greg Donnan, seconded by Joeann Valle, to approve the minutes of the August 28, 2013 Governing Board Meeting as presented. Motion passed with 8 yes, 0 no and 2 abstentions.
3. **President's Report:**
 - a. Olive thanked Joyce Fredericks for her work on the successful Heal the Bay event held on Saturday, September 21, 2013.
 - b. Olive provided a report on the LAPD Town Hall Meeting held September 21, 2013 in San Pedro.
4. **Treasurer's Report:**
 - a. **Narbonne High School Drill Team - Presentation and possible request for funding.** The Drill Team has asked to do a presentation at the stakeholder meeting.
 - b. **Vote to appoint two representatives from HCNC to the Mayor's Budget Day which will be held in October:** Paul gave a report on last year's Budget Day. Dr. Irene James and Joeann Valle were appointed as Budget Day representative with Wayne McGee as an alternate.
 - c. **Discuss and vote on new Mailbox rental at an annual cost of \$145.** Motion by Grant Reed, seconded by Hayes Thrower to utilize the Mailroom for mailbox rental services at a cost of \$145 per year. Motion passed with 9 yes, 0 no, 1 abstention.
 - d. **Discuss and Approve Monthly Expenses and Budget adjustments, including the Security Expenses for Monthly Stakeholder meetings:** Paul Murray gave a review of the budget and the board discussed budget adjustments: Motion by Grant Reed, seconded by Greg Donnan to approve the budget with the adjustments (a copy attached to these minutes). Motion passed with 7 yes votes, 0 no, 3 abstentions (Joeann Valle & Hayes Thrower were included in the abstentions due to not yet taking the Financial Training).
 - e. **Update on paperwork needed to complete payment to Narbonne PTA for the safety workshop last June:** Olive will work on getting the PTA to fill out the necessary documents.

OLD BUSINESS:

2. **Update on Parking Signs on Senator requested by stakeholder and approval of letter:** The letter was presented and signed by the President. There was also discussion on parking problems in other areas.
3. **Update on letter of support to Mayor Garcetti Re: DWP issues. (Board previously voted to bring this issue in front of the stakeholders. Consider placing this item on the October stakeholder agenda):** Hayes will send draft letter to Kristina to be included in the agenda packet for the October Stakeholder Meeting.

NEW BUSINESS:

4. **Discuss and possibly take action related to issues involving Harbor Village residents & the Normont Terrace Council:** It was explained that this is a very complicated issue. Dr. Irene James provided some background information. It was suggested that the residents attend the City Attorneys Townhall on October 3rd to get assistance from that office.
5. **Harbor Work Center:**
 - a. Joeann Valle is working with the Council Office to help the Work Center get a new location.
 - b. **Discuss and vote on possibility of Dr. Irene James offering free ESL classes on Saturdays at the site:** It was agreed that this needs to be brought to IDESPA before the board takes any action.
6. **Outreach: Discuss opportunity drawing and whether or not to continue the program at stakeholder meetings.** The Board discussed the opportunity drawing and also having a stakeholder volunteer to be a greeter. Jennifer Corral agreed to assist with getting prizes.
7. **Future Program Planning/Speakers for Stakeholder Meetings through end of calendar year:** Joeann Valle gave an update on potential speakers. Stakeholders appear to be interested in hearing about city services. Suggestions were DOT, Officer from LA Port Police and also have the Animal Control representative return to talk about additional issues not previously discussed. Dr. Vladovic is also being considered as a speaker for October.
8. **Follow-up planning to Stakeholder Issues/Concerns:**
 - a. The trash issue related to Narbonne High School will be brought up by Olive at the NC Presidents meeting with Councilman Joe. The principal has also been made aware of the issue.
 - b. Andrey Wilkins is handling the Marijuana issue (teens smoking marijuana in their cars after getting their prescriptions filled at the dispensaries).
9. **Committee Reports** – No specific reports were presented.
10. **Adjournment** – The meeting was adjourned at 8:13pm.

Respectfully submitted,

Kristina Smith
For the Harbor City NC Board.

ATTACHMENT RE: ITEM 4d

Proposed changes 9-25-13

Harbor City Neighborhood Council
 Budget for Fiscal Year 2013-2014
 Proposed revision to budget that was approved 6/26/13

J. Munn
Josée Fredericks

Funds		
Total Annual Allocation	\$	37,000.00

Budget

Code	Category		Total
100 Operations			
		%	
① FAC	Security guard for meetings		2,376
EDU	Training and Board Retreat		200
FAC	Storage Unit		2,000
FAC	Facilities Rental		2,376
MIS	Miscellaneous Expense		
⑥ OFF	Office Equipment and Supplies		372
POS	Postage + Mailbox		300
TAC	Temporary Staff		
③ TRL	Translation and Transcription - Virtual Office		4,000
OFF	Sub Total	29.52%	\$ 10,924
200 Outreach			
EVE	Events sponsored		2,470
MEE	Meeting Refreshments		972
ADV	Banners		500
ADV	Posters		519
ADV	Ads: Penny Saver		4,200
ADV	Misc Outreach: Novelties		2,013
WEB	Website Maintenance/Enhancement/Creation		850
	Sub Total	31.15%	\$ 11,524
300 Community Improvement			
⑤ CIP	Cleanup: Western Avenue		3,420
EMR	Emergency Preparedness		6,776
	Sub Total	27.56%	\$ 10,196
400 Neighborhood Purpose Grants			
④ GRT	Friends of the Library		4,356
GRT	Neighborhood Purpose Grant		2,376
	Sub Total	11.77%	\$ 4,356
Grand Total			\$ 37,000

Budget Narrative:

Added budget line to pay for security guard, reduced Emergency Preparedness proportionately
 ⑧ Move 700 from "Emerg" to "Virtual Office"

- ① Add "security" 2376
- ② Delete "Facility Rental" (2376)
- ③ Rename "Translation + transcription" to "Virt office"
- ④ Add "Neighborhood Purpose Grant" 2376
- ⑤ Reduce "Emergency Preparedness" (2376)
- ⑥ Rename "Postage" to "Postage + Mailboxes"
- ⑦ Fix codes