

Harbor City Neighborhood Council Governing Board Meeting Minutes  
 Harbor City Recreation Center, 24901 Frampton Avenue, Harbor City  
 Wednesday, 2-27-13, 6:00pm

### Official Minutes

<b>Board Members</b>	<b>Roll Call</b>
Byron Collins	Absent
Jennifer Corral	Present
Joyce Fredericks	Present
Dr. Irene James	Present 6:16-7:01
Raymond Moser	Present 6:16-7:01
Paul Murray	Present
Grant Reed	Present
Olive Reed	Present
Steven Rutherford	Present
Janelle Taylor	Present
Hayes E. Thrower	Excused
Joeann Valle	Present till 7:01
Vacant Board Seat	

**Call to Order and Roll Call:** President Olive Reed called the meeting to order at 6:04pm. Approximately 5 stakeholders also in attendance.

**Approval of Minutes:** Paul Murray moved that the minutes of the January 23, 2013 Governing Board Meeting and the February 20, 2013 Stakeholder Meeting be approved as presented. The motion was seconded by Joeann Valle and approved unanimously by the Board.

#### Funding Requests:

- a. **Normont Elementary School Funding of Marquee:** Motion by Joanne Valle to approve an amount of \$3,000 for funding towards the Normont Elementary School Marquee, seconded by Paul Murray. 5 yes, 1 no, 1 abstention. Motion passed.
- b. **Narbonne High School Drill Team:** The board discussed the request for funding of \$1600. Board members voiced their concerns. Motion by Paul Murray to fund the Drill Team Championship Program at an amount of \$1600, seconded by Joeann Valle. The motion passed with 6 yes votes, 1 no vote and 2 abstentions.
- c. **Harbor City Recreation Center:** No specific request yet provided. Tabled.
- d. **Paul Murray discussed the correct forms to be used by stakeholders requesting funding.** The DONE official funding application will replace the current form on the HCNC website.

#### Discussion on Ethics Training:

- a. Olive Reed explained that some neighborhood councils have clauses in their bylaws that require their board members to complete the Ethics Training and these clauses spell out the consequences to board members who do not complete the training. However, the HCNC does not have any clause in their bylaws related to Ethics Training. Olive suggested that if any board members feel strongly about Ethics Training being required by HCNC Board members then they can present a resolution to amend the bylaws and the Board can then vote for the amendment. Several board members spoke in support of Ethics Training and there were also comments that the specific Ethics Training required by DONE does not appear to be relevant to neighborhood council issues.
- b. Doug Epperhart arrived after the discussion and provided additional information.
  - I. Board members are required by the City to take Ethics Training because the potential for being reimbursed for expenses could cause a problem.
  - II. The City Attorney advises neighborhood council board members on these issues, but it is still up to each individual whether they take that advice.
  - III. The Law for ethics training has no penalty attached to it.
  - IV. Doug advised board members that it was still a good idea to comply and take the training.

**HCNC Microphone System:** The Board voted to donate the HCNC sound system to the Library in order to allow for a city technician to handle the necessary maintenance. The library is still waiting for the city to respond to the request for a city technician.

**Ponte Vista:** Olive and Grant attending a meeting related to Ponte Vista. They learned from others in attendance that there is a lot of misinformation being presented and, the information being given out is not specific enough. The plan they are proposing does not comply with the San Pedro Community Plan. Olive suggested that board members attend Northwest San Pedro Neighborhood Council Board meetings to learn more as this issue is within Northwest's boundaries.

**Medical Marijuana Dispensaries:** Joeann Valle has been trying to find out more specific information on the laws governing Medical Marijuana facilities. In this process, she has received a tremendous amount of conflicting information. The City Attorney told her there is no moratorium against new facilities. The advice given by the City Attorney was to either vote no on the measures on the May ballot or support Proposition D. There was a short discussion on what other counties are doing to handle the medical marijuana issue.

**Treasurer's Report:**

- Steven Rutherford reported the need of approving the on-going monthly payment to Bennett Landscaping for the ongoing maintenance of the median on Western Avenue. This is an ongoing service which was in the approved budget. **Motion by Joyce Fredericks to accept the ongoing bid for month to month service with Bennett Landscaping at a cost of \$283/mo, seconded by Ray Moser. Motion passed with 6 yes, 1 no, 2 abstentions.**
- **Update on proposed new rates for Administrative Assistant.** Kristina Smith gave an overview of the rates being paid to the Administrative Assistant. A written proposal was presented showing the increases. **Paul Murray moved to accept the new rates as presented: \$250/mo for attending 2 meetings (stakeholder meeting and governing board meeting), taking minutes and transcribing minutes (Average cost of \$250/mo); \$50/mo for website maintenance and email blasts to stakeholder list; and \$50/mo for additional administrative work including preparing and sending correspondence, creating and distributing agendas, answering telephone calls from stakeholders, printing documents for meetings (includes cost of paper and use of printer), and other miscellaneous duties as may be requested by the Board. Total cost per month \$350.00. The motion was seconded by Grant Reed and passed with 7 yes votes, 0 no votes and 3 abstentions.**

**Report from BONC Commissioner:** Doug Epperhart reported on the following:

- The Commission revised the posting requirements. You must post all meeting agendas in five places 72 hours in advance of the meeting. Only one must be Brown Act Compliant (visible 24 hours a day).
- Neighborhood Council Plan Review update. There have been two meetings of the Harbor Area, South and West LA working Groups. The first session related to the issue of "factual basis stakeholders". The groups were all in agreement that the ordinance should be amended to allow factual basis stakeholders if the individual neighborhood council wants factual basis stakeholders. If they don't want to, they do not have to have it. If they do want it, they can write their own definition.
- The second session related to Elections and Boundary Adjustments. The group was in agreement that they wanted DONE to be in charge of Elections. They do not want the City Clerk written into the ordinance.
- NC Funding: Doug stated that he would not be surprised if Neighborhood Councils get funding of only \$25,000 next fiscal year.
- Boundary Adjustments: The groups are talking about the possibility of sub-dividing some of the larger neighborhood councils.
- In a future session they will be discussing the possibility of the Brown Act being replaced with a Sunshine Ordinance. This ordinance would exempt NC's from the Brown Act but make them subject to a city ordinance which would create some flexibility.
- By the end of June the Plan Review Group hopes to have a report and a legislative program that they will take to the City Council in July. They hope to get City Council support to redo the laws that govern neighborhood councils.

**Stakeholder Appreciation Drawing:** Joyce Fredericks reported that there were several messages from stakeholders left in the “Suggestion Box” in favor of continuing the Opportunity Drawing at the end of the meetings. The Board agreed to continue with this program.

**Speaker Recognition Award:** Joyce Fredericks would like to have the Board consider utilizing certificates to recognize “outstanding citizenship”. The Outreach Committee will review this further.

**Board Member Attendance:** Steven Rutherford asked for a review of Board Member absences. Olive Reed read the Bylaws section related to absences. The Secretary will contact the board member who has missed the most consecutive meetings and find out what his plans are for remaining on the Board.

**Future Program Planning/Speakers for Stakeholder Meetings through end of calendar year:** Olive reported that there will be a presentation on Ponte Vista next month and then in April there will be a presentation by Lonna Calhoun of COPE Preparedness (Community Outreach Promoting Emergency Preparedness).

**Follow-up planning to Stakeholder Issues/Concerns:** None

**Committee Reports:** None

**Public Comment:** None

**Adjournment:** The meeting was adjourned at 8:02pm.

Respectfully submitted,  
Kristina Smith  
Admin Asst to HCNC