

Harbor City Neighborhood Council Governing Board Meeting Minutes
Harbor City Recreation Center, 24901 Frampton Avenue, Harbor City
Wednesday, 10-24-12
6:00pm

Official Minutes

Board Members	Roll Call
Byron Collins	Present
Jennifer Corral	Present
Joyce Fredericks	Present
Dr. Irene James	Present
Raymond Moser	Present
Paul Murray	Present
Grant Reed	Present
Olive Reed	Present
Steven Rutherford	Present
Janelle Taylor	Present
Hayes E. Thrower	Present
Joeann Valle	Present
Sienne S. Van Enk	Present

Call to Order: President Olive Reed called the meeting to order at 6:04pm.

Roll Call: See Above. All board members were in attendance. Also present were stakeholders, Leonard and Priscilla Duncan, and Shaun of Tatalice Thai Restaurant.

Approval of Minutes: Grant Reed moved that the minutes of the September 26, 2012 Governing Board be approved as presented. The board voted unanimously in favor of the motion to approve the minutes.

Retreat Update: Olive thanked Sienne Van Enk for the use of her office for the retreat

Ground Rules:

- Code of Civility – Respect other people’s opinions.
- Brief and to the point
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- One person speaking at a time.
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- Commitment to a successful board
- Parliamentarian to check on board member’s compliance and requirements
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- Make a sign to fill out speaker cards – make more effort to get them filled out.
- Follow up on stakeholder issues – have a sign showing committees? Time for stakeholders meet committee chairs prior to end of meeting. Joeann suggested that the stakeholder be given the committee chair’s information. Dr. Irene felt that the board members needed to assist stakeholders
- Explain Brown Act - What one can and cannot share if not on agenda.
- Stay on the Topic on each item.

Goals:

- Keeping Harbor City clean and tidy
- Welcome to Harbor City Signs (suggestion that the City Sign Department make signs). Motion by Joeanne Valle to create an ad hoc committee to investigate the possibility of

having Welcome to Harbor City signs seconded by Joyce Fredericks and passed unanimously. The following members volunteered to be committee members: Joyce, Hayes, Joeann.

- Safety issues? (Byron said this should be an objective of all the council members).
- Decision on what events we want to sponsor or be involved with.
- Forms and procedure for request for money.
- Assist Normont Elementary School
- Outreach – use social media
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- (Kristina give info on speaker from hospital to byron for his committee)

Events etc.:

- Holiday Lights Competition (Joyce will bring the signs to the stakeholder meetings so that they can see what they look like)
- Work with Harbor Rec Center (yes)
- Santa in the Community (perhaps at the Rec Center)
- Harbor City Day Laborer Site?
- Friends of the Library (yes)
- Support the Skateboard Park (yes)
- We have to look at how we spend out money which is always being cut. We can support events without funding, but with other efforts.

Mayor's Budget Day November 17, 2012: Two volunteers are needed for the meeting. Steven Rutherford and Paul Murray were appointed as the representatives with Janelle Taylor also attending.

Vote on Letter of Support of Liquor License: Motion by Ray Moser to approve the letter of support as presented seconded by Jennifer Corral. Motion passed with 11 yes votes and 0 no votes. (See attachment).

Discussion and possible motion in support of art work on Utility Boxes proposed by CD15. Tabled until further information is received.

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- Motion by Paul Murray that the HCNC support this a Holiday Party to be held at the Harbor City Rec Center and allocate an amount not to exceed \$1300 for expenses. The motion was seconded by Joyce Fredericks and passed with 10 yes votes, 0 no votes and 1 abstention.
- Ray Moser made a motion to move \$1300 from the Orifice House funding budget line item and place it into Outreach. The motion was seconded by Grant Reed and passed with 10 yes votes and 0 no votes.

Jennifer, Sienne and Joyce agreed to join the ad hoc committee for the Holiday Party. Joanne and Paul are also members of that committee.

Narbonne High School Library: This issue was previously put on hold because the librarian was laid off. A librarian is now there. This item was tabled until the new librarian can give a new presentation at a Governing Board Meeting

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Public Comment: Leonard is involved with Senior Citizen Group which meets at Harbor Rec Center and talked about items that need attention such as blinds, ceiling fans etc. He is hoping that the Harbor City Neighborhood Council can get involved.

There was a comment that the staff of the Del Lago Development would like to attend a meeting and provide an update on the property.

Next Governing Board Meeting: **Motion by Janelle Taylor to have the next Governing Board meeting on Tuesday December 4th, seconded by Paul Murray. The motion was approved unanimously by the Board.**

Adjournment: The meeting was adjourned at 8:16pm.

Respectfully submitted,

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Wednesday, 10-24-12
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Roll Call: See Above. All board members were in attendance. Also present were stakeholders, Leonard and Priscilla Duncan, and Shaun of Tatalice Thai Restaurant.

Approval of Minutes: Grant Reed moved that the minutes of the September 26, 2012 Governing Board be approved as presented. The board voted unanimously in favor of the motion to approve the minutes.

Retreat Update: Olive thanked Sienna Van Enk for the use of her office for the retreat

Ground Rules:

- Code of Civility – Respect other people’s opinions.
- Brief and to the point
- No side parts
- One person speaking at a time.
- Board members should stay seated at the board table during entire meetings
- Make best effort to attend all meetings.
- Communication is important. Let people know if you are not attending.
- Commitment to a successful board
- Parliamentarian to check on board member’s compliance and requirements
- More Interaction with stakeholders – Make more attempts to meet stakeholders
- Make a sign to fill out speaker cards – make more effort to get them filled out.
- Follow up on stakeholder issues – have a sign showing committees? Time for stakeholders meet committee chairs prior to end of meeting. Joeann suggested that the stakeholder be given the committee chair’s information. Dr. Irene felt that the board members needed to assist stakeholders
- Explain Brown Act - What one can and cannot share if not on agenda.
- Stay on the Topic on each item.

Goals:

- Keeping Harbor City clean and tidy
- Welcome to Harbor City Signs (suggestion that the City Sign Department make signs). Motion by Joeanne Valle to create an ad hoc committee to investigate the possibility of

having Welcome to Harbor City signs seconded by Joyce Fredericks and passed unanimously. The following members volunteered to be committee members: Joyce, Hayes, Joeann.

- Safety issues? (Byron said this should be an objective of all the council members).
- Decision on what events we want to sponsor or be involved with.
- Forms and procedure for request for money.
- Assist Normont Elementary School
- Outreach – use social media
- Better connection and organization.
- Educate our stakeholders how to do things. Focus on good speakers.
- (Kristina give info on speaker from hospital to byron for his committee)

Events etc.:

- Holiday Lights Competition (Joyce will bring the signs to the stakeholder meetings so that they can see what they look like)
- Work with Harbor Rec Center (yes)
- Santa in the Community (perhaps at the Rec Center)
- Harbor City Day Laborer Site?
- Friends of the Library (yes)
- Support the Skateboard Park (yes)
- We have to look at how we spend out money which is always being cut. We can support events without funding, but with other efforts.

Mayor's Budget Day November 17, 2012: Two volunteers are needed for the meeting. Steven Rutherford and Paul Murray were appointed as the representatives with Janelle Taylor also attending.

Vote on Letter of Support of Liquor License: Motion by Ray Moser to approve the letter of support as presented seconded by Jennifer Corral. Motion passed with 11 yes votes and 0 no votes. (See attachment).

Discussion and possible motion in support of art work on Utility Boxes proposed by CD15. Tabled until further information is received.

Vote to approve expenditure for technician to set up microphone system at Stakeholders Meeting. Motion by Grant Reed to hire a technician to set up the microphone system at a cost not to exceed \$300, seconded by Paul Murray. Motion passed with 10 yes votes and 1 no vote.

Harbor Rec Center Wish List: Steven Rutherford commented that he would like to see prices added to the list. Paul Murray talked about a Holiday Party idea that was discussed at the Outreach Committee. The event would be on Wednesday 12/12/12. A written proposal was presented.

- Motion by Paul Murray that the HCNC support this a Holiday Party to be held at the Harbor City Rec Center and allocate an amount not to exceed \$1300 for expenses. The motion was seconded by Joyce Fredericks and passed with 10 yes votes, 0 no votes and 1 abstention.
- Ray Moser made a motion to move \$1300 from the Orifice House funding budget line item and place it into Outreach. The motion was seconded by Grant Reed and passed with 10 yes votes and 0 no votes.

Jennifer, Sienne and Joyce agreed to join the ad hoc committee for the Holiday Party. Joanne and Paul are also members of that committee.

Narbonne High School Library: This issue was previously put on hold because the librarian was laid off. A librarian is now there. This item was tabled until the new librarian can give a new presentation at a Governing Board Meeting

Treasurer's Report: Steven Rutherford presented a revised Budget. **Motion by Joyce Fredericks to approve the revised budget as presented, seconded by Grant Reed, The motion was passed with 11 yes and 0 no votes.**

Board Approval of Letter to PCAC Re: Colonial Board Yard: A letter was sent to the PCAC. Kristina Smith, Administrative Assistant, was asked to send a copy of the letter to Debbie of PCAC and also a copy to the Port.

Program Planning: The new LAPD Harbor Division Captain, Nancy Lauer, will be the speaker for November 28. There will be no Stakeholder meeting in December. Other possibilities were discussed for future programs.

Stakeholder Issues: Olive Reed read an email from a stakeholder that was referred to the Council Office. She will call Gabby to see if she has handled it.

Funding form: Kristina Smith was asked to check that the funding form is on the agenda.

Committee Reports:

Friends of the Library: Leonard Duncan informed the new board members about the group and their purpose. The Friends of the Library gets a wish list from the librarian and the board then votes to approve funding of the items. This will be placed on the next agenda for a vote by the Board.

PCAC: Olive and Grant have been invited to a meeting on October 29th at the Port's Administration Building for a round table discussion on Port Issues. Joeann says we need to make it clear that the Port issues that affect San Pedro and Wilmington also affect Harbor City.

Outreach Committee: Paul announced the Halloween event.

Public Comment: Leonard is involved with Senior Citizen Group which meets at Harbor Rec Center and talked about items that need attention such as blinds, ceiling fans etc. He is hoping that the Harbor City Neighborhood Council can get involved.

There was a comment that the staff of the Del Lago Development would like to attend a meeting and provide an update on the property.

Next Governing Board Meeting: **Motion by Janelle Taylor to have the next Governing Board meeting on Tuesday December 4th, seconded by Paul Murray. The motion was approved unanimously by the Board.**

Adjournment: The meeting was adjourned at 8:16pm.

Respectfully submitted,

Kristina Smith
Admin Asst to HCNC