

Harbor City Neighborhood Council Governing Board Meeting
 Harbor City-Harbor Gateway Chamber of Commerce Meeting Room
 Wednesday 3-28-12; 6:00pm

Official Minutes

Board Members	Roll Call/Attendance
Jennifer Corral	Present
Joyce Fredericks	Present
Greg Donnan	Resigned
Tom Houston	Present
Dr. Irene James	Excused
Raymond Moser	Present
Paul Murray	Present
Wu-Ping Own	Absent
Grant Reed	Present
Olive Reed	Present
Christopher Sapien	Present
Steven Rutherford	Present
Cesar Magdaleno	Present

Call to Order:

President Olive Reed called the meeting to order at 6:07pm.

Roll Call: See Above. A quorum was reached. Five stakeholders present.

Approval of Minutes: Motion by Tom Houston to approve the minutes of the February 22, 2012 Governing Board Meeting, seconded by Paul Murray and passed unanimously by the Board.

Treasurer's Report:

- **Board Approval of Monthly Expenditures:** Monthly expenditures through February were approved at the March 21, 2012 Board and Stakeholder Meeting.
- **Annul the Demand Warrant for Narbonne Football helmets \$2,500:** Motion by Tom Houston to amend the original motion for Football helmets by changing the original Demand Warrant to a Neighborhood Purpose Grant, seconded by Grant Reed. Motion passed with 7 yes votes, 1 no vote and 2 abstentions.
- **Discuss and vote for NPG (amount change) for the Narbonne Football Team Helmets:** Motion by Grant Reed to change the amount previously voted of \$2500 and increase funding of the helmets in an amount not to exceed \$5,000. The motion was seconded by Jennifer Corral and passed with 7 yes votes, 1 no vote and 2 abstentions.
- **Discuss situation about Budget amount for the next fiscal year:** Steve Rutherford provided a proposed budget for next year for the Board to review.
- **Appointment of Second Signatory:** Motion by Tom Houston to appoint Joyce Fredericks as the second signatory for the HCNC Board in place of Greg Donnan due to Donnan's resignation. The motion was seconded by Paul Murray and approved unanimously by the Board.
- **Reminder of cut off dates for P Card and Demand Warrants:** Steve Rutherford announced the deadlines/cut off dates for demand warrants and purchases made with the P-Card.

- **Review of expenditures and possible advance payments through July 2012:**
Motion by Grant Reed to prepay the following three items through July 2012: Storage Center; Security Personnel for Monthly Stakeholder Meetings and monthly advertising in the "Pennysaver". The motion was seconded by Chris Sapien and passed with 8 yes votes, 0 no votes and 2 abstentions.

Revision to Agenda Template: The Board had a short discussion on the language used in the HCNC agendas stating "*Note: All committee reports may include voting on projects and/or expenditure of monies*". According to the DONE representative, this language does not automatically allow the Board to take action on an item that might be brought up in a committee report. All items must be listed as a specific item on the Agenda in order for the Board to take action. Raymond Moser moved that the language "*Note: All committee reports may include voting on projects and/or expenditure of monies*" be removed from future agendas. The motion was seconded by Paul Murray and passed with 8 yes votes, 1 no vote and 1 abstention.

Narbonne Drill Team Request for Financial Support :

- The Drill Team Coach was in attendance and gave a short explanation of the needs of the team in order for them to compete in the upcoming National Competition. The Drill Team received \$220 of donations from stakeholders at the March 21, 2012 meeting. A motion was made by Chris Sapien to match those donation by approving an additional \$220 in matching funds. The motion failed with no second.
- Tom Houston moved that the Board approve funding for the Narbonne Drill Team in the amount of \$388. The motion was seconded by Paul Murray and approved with 7 yes votes, 1 no votes and 2 abstentions.
- Motion by Grant Reed to approve funding for thirty (30) T-shirts for the Drill Team bearing the Harbor City Neighborhood Council logo in an amount not to exceed \$500. Motion seconded by Raymond Moser and approved with 7 yes votes, 1 no votes and 2 abstentions.

Presentation by Rainbow Services, San Pedro Re: Request for financial aid: Judy Gordon, representative of Rainbow Services, talked about programs and services provided by the shelter. Although the shelter is located in San Pedro, most of the clients come from other areas. She was requesting financial aid for their domestic violence program geared towards children. The programs provide counseling, art therapy, game therapy and role modeling. The group uses educational toys, art supplies, etc. and are looking for assistance in funding the supplies. After discussion, no action was taken by the Board.

Request for funding of library books for Narbonne High School:

- Kimberly Balala, Librarian from Narbonne High School, gave short presentation on the needs of the school library. The books in the library are outdated and seriously below the recommended amount for a high school of this population. The school gets a miniscule budget (this year \$2,000) which the librarian uses for office supplies such as toner and paper, as well as a few books.
- After the presentation, the Board held a short discussion at which time it was pointed out that there may not be a librarian in the future due to budget cuts.
- There was also a suggestion that perhaps books could be purchased for the public library for use by the high school students.
- The item tabled for future discussion.
- Motion by Raymond Moser to send a letter to LAUSD in support of and stressing the importance of the LAUSD funding school librarians which affects the entire community, affects education and also affects the quality of life in Harbor City. The motion was seconded by Grant Reed and passed by the Board with 9 yes votes, 1 no vote and 1 abstention.

Safety Summit – Request for assistance in funding of luncheon: Joeann Valle spoke about the Safety Summit held last weekend which was a huge success. Lunches were provided at a cost of \$1350 and the bill is still outstanding. The HCNC had offered to assist in funding the luncheons. **A motion was made by Joyce Fredericks to fund the luncheon for the Safety Summit in an amount not to exceed \$750. The motion was seconded by Ray Moser and passed with 8 yes votes, 0 no votes and 2 abstentions.**

Discuss possible purchase of frames for displaying HCNC Awards at the HCHG Library: Olive commented that there are a lot of certificates presented to the HCNC and she would like to get them framed and request permission to have them displayed in the HCHG Library. **Motion by Tom Houston to purchase frames in an amount not to exceed \$1,000 subject to approval by the library allowing them to be displayed at the HCHG Public Library. The motion was seconded by Grant Reed and passed with 8 yes votes, 0 no votes and 2 abstentions.**

Possible Support for 5K Run in Ken Malloy Park (Co-Sponsor w/Boys & Girls Club): No action taken.

Discussion and approval of letter to Walgreen's voicing concerns with request for liquor license: **The Board approved sending the letter as presented.**

Discussion and possible action item Re: Sending letter to LAUSD in support of Narbonne food trucks monthly fundraising event: No action taken.

Discuss sending letter to LAUSD Stressing the need for Adult Education Programs including Citizenship classes: The Board recommended that Dr. Irene James present a letter to the Board for review and approval. No other action taken.

Future Program Planning for Stakeholder Meetings through end of calendar year: Joeann Valle of the HCHG Chamber has put together a list of potential speakers and will work together with Olive Reed and Chris Sapien to secure future presenters.

Follow-up planning to Stakeholder Issues/Concerns: None.

Appoint new representative to HANC meetings (Action Item): **Motion by Raymond Moser to appoint Grant Reed as the new HANC representative for the HCNC Board due to Greg Donnan's resignation. The motion was seconded by Jennifer Corral and approved unanimously by the Board.**

Public Comment: Joeann Valle provided information on an upcoming event called the 9th Annual Workday scheduled for April 28th in collaboration with the HCHG Chamber, Sharefest and Narbonne High School. They hope to get assistance in building a community garden. More information will be provided in the future.

No committee reports due to time constraints.

Adjournment: The meeting was adjourned 8:35pm.

Respectfully submitted,
Kristina Smith, HCNC Administrative Assistant