

Harbor City Neighborhood Council Governing Board Meeting  
 Narbonne High School Library  
 Wednesday 10-26-11  
 6:00pm

**Official Minutes (DRAFT)**

<b>Board Members</b>	<b>Roll Call/Attendance</b>
Esther Cepeda	Excused
Jennifer Corral	Excused
Greg Donnan	Excused
Joyce Fredericks	Present
Tom Houston	Present
Raymond R. Moser	Present
Wu-Ping Own	Excused
Grant Reed	Present
Olive Reed	Present
Craig S. Rutherford	Present
Christopher Sapien	Excused
Cesar Magdaleno	Present

**Call to Order:**

President Olive Reed called the meeting to order at 6:09pm. Due to two vacant seats on the Board, it was determined that a quorum was reached. Three stakeholders in attendance.

**Roll Call:** See Above.

**Adult Residential Facility at 24225 Postmaster Ave., Harbor City:** Celina Luna from the Council Office explained the reason why this issue has come before the HCNC Board. The Council Office wants to hear from the Neighborhood Council before making their decision. Representatives from this facility which is called Green Meadows, were in attendance to answer questions and explain their request for the necessary change. The facility/home has been in operation for 11 years and is currently serving 3 children with Down's Syndrome and Autism youth. Two of these individuals have already turned 20 years old and the third is now turning 18. By converting this to an adult care facility they can continue to serve these youth. There was a short discussion with comments and concerns from the Board. **Tom Houston moved that the Harbor City Neighborhood Council support the request from the Green Meadows facility at 24225 Postmaster Avenue, Harbor City, with the contingency that a written petition is submitted to the Council office by Monday, October 31, 2011, showing that a majority of the residents are in favor of the change. The motion was seconded by Raymond Moser and passed with 5 yes, 0 no.**

**Update from Celina Luna:** Celina gave an update on funding requests explaining that DONE had made clerical errors when processing the request for the Narbonne band uniforms. The errors are being corrected so that the funding can proceed.

**Approval of Minutes** Tom Houston made a motion to approve the September 2011 Governing Board Meeting minutes. The motion was seconded by Grant Reed and approved with 5 yes votes, 0 no votes.

**Treasurer's Report** Steve Rutherford reported on the following:

- The current HCNC Budget was reviewed with a current balance of \$28,232.
- Motion by Tom Houston to approve all expenses as presented to the end of fiscal year 2010-2011, seconded by Ray Moser. Motion passed with 5 yes votes, 0 no votes.
- The Board reviewed the overall budget for 2011-2012. Motion by Raymond Moser to remove items from last fiscal year on budget as follows: George Becker Tribute \$1500; Don't Trash HC Signs \$2000 and LAPD Lock It or Lose it \$2,000. These items can be reintroduced at a future time. Motion seconded by Grant Reed and passed with 4 yes votes and 1 no.
- Motion by Grant Reed to approve expenses through present date as presented, seconded by Raymond Moser. Motion passed with 3 yes votes, 0 no votes, 2 abstentions.
- Motion by Raymond Moser to approve Revised Budget as presented, seconded by Grant Reed and passed with 5 yes votes and 0 no votes.
- Important Dates: Reconciliations are due the end of October (Friday) and at the end of every quarter (Oct, Jan, Apr and July). Demand Warrant deadline is April 15, 2012. Credit card deadline is June 15, 2012. Deadline to submit next year's budget is July 15<sup>th</sup>.
- Budget and Finance Committee members are Steven, Greg, Jennifer and Joyce. Steven would like to see committee members follow through when items are voted on.

**Followup from Stakeholder Meeting:** No follow up items necessary. Comment about board members giving the President advance notice of vacations.

**Proposed Agenda for November Stakeholders Meeting:** Olive Reed will contact Sgt Mayoral to do a presentation on cyber bullying.

**Discuss and vote on drafting a motion Re: Amerigas/Rancho LPG Facility, San Pedro:** Gant reviewed the PCAC Motion with the Board. No action was taken.

**No parking signs on Bellporte:** Raymond Moser moved to revised the proposed letter to request that we support just the no oversized parking signs, seconded by Grant Reed and passed with 5 yes votes and 0 no votes.

**Letter Re: Fence on Western Avenue Median:** Olive Reed reported that Narbonne High School Principal Mr. Kobata is pushing to get the fence completed as soon as possible. Raymond Moser moved that the letter presented at the September Governing Board Meeting be sent without further revision. The motion was seconded by Grant Reed and passed with 5 yes votes and 0 no votes.

**Orifice Hall Santa Event Funding:** Motion by Tom Houston that the Harbor City Neighborhood Council spend up to \$1500 for food and/or gifts as needed for the annual Orifice Hall Santa Event. Motion seconded by Grant Reed and passed with 5 yes votes, 0 no votes.

**Harbor City Holiday Light Contest:** Motion by Tom Houston that that the Harbor City Neighborhood Council spend up to \$1000 for awards for this year's Holiday Lights Contest, seconded by Joyce Fredericks and passed with 5 yes votes, 0 no votes.

**Update on Bylaws:** Olive Reed will send an email to Celina requesting an update from DONE on the status of revised HCNC Bylaws.

**Change in Governing Board Meeting Day due to holiday:** Motion by Tom Houston to move the regularly scheduled Governing Board Meeting from November 24 to November 30, 2011 due to Thanksgiving holiday. Motion seconded by Grant Reed and passed with 5 yes votes and 0 no votes.

**Committee Reports:**

No reports due to time constraints.

**Comment Regarding Senior Committee:** Joyce Frederick commented that a stakeholder has come forward and would like to join the committee.

**Adjournment:** The meeting was adjourned at 8:00pm.

Respectfully submitted,

Kristina Smith  
Admin Asst to HCNC