

Harbor City Neighborhood Council Governing Board Meeting  
 Narbonne High School Library  
 Wednesday 8-24-11  
 6:00pm

### Official Minutes

<b>Board Members</b>	<b>Roll Call/Attendance</b>
Esther Cepeda	Present
Jennifer Corral	Present
Greg Donnan	Present
Joyce Fredericks	Present
Tom Houston	Present
Janet Mercer	Excused
Raymond R. Moser	Excused
Anto Nakkashian	Excused
Wu-Ping Own	Excused
Grant Reed	Present
Olive Reed	Present
Craig S. Rutherford	Present
Christopher Sapien	Present

#### **Call to Order:**

President Olive Reed called the meeting to order at 6:05pm. There was a quorum. Seven stakeholders were also in attendance.

**Roll Call:** See Above.

**Approval of Minutes** Greg Donnan made a motion to approve the minutes of the July 27, 2011 Governing Board Meeting as presented and also the August 17, 2011 Stakeholder Meeting as presented. The motion was seconded by Grant Reed and approved unanimously.

**Treasurer's Report:** Jennifer Corral gave an update on the status of the forms necessary for DONE to approve her as the new treasurer. There was a short discussion on invoices that need to be paid as soon as approval and a new debit card is obtained from DONE.

**Followup from Stakeholder Meeting:** Leonard Duncan suggested that there was a need for a Senior Citizen facility in Harbor City. He did some research and found that the Department of Aging has 16 multi-purpose rooms throughout the city of Los Angeles but there is only one in our area which is in Wilmington. There is also the Anderson Memorial Center in San Pedro. The Department of Aging informed him that we cannot have a multipurpose room in Harbor City. Harbor City Recreation Park does have a Senior Citizens Center but they do not have a Park Advisory Board. The Director of the Park, Jerry Rodin stated that Leonard could have a day for a Senior Citizens meeting. He would like to see a committee formed with the goal of providing information to seniors. Thursday afternoons from 2-4 is available at Harbor City Recreation Park. Jerry recommended one meeting a month which could be expanded beyond

that if it goes well. Grant asked what they have in Wilmington that is so attractive to Leonard. He talked about the nice lunch and the various clubs which meet such as a knitting class, exercise classes, Zumba dancing, English as a second language, etc. Joyce Fredericks offered to assist Leonard on a Committee. Esther suggested we get the endorsement of the Council Office. Olive suggested that we get a committee together and let the committee work on the issue. **Joyce made a motion that Leonard and herself proceed to investigate what it will take to put together a senior group at Harbor City Recreation Park, seconded by Esther Cepeda. The motion was passed with 6 yes votes and 0 no votes.** During discussion Grant Reed suggested Leonard contact Celina Luna of CD15. Esther Cepeda-Hatch offered to be a member of the committee. Handyman issue: We need to see what we can do. Olive doesn't think this is something that the neighborhood council should get involved with as their might be liability issues.

**Band Uniforms:** There was a short discussion on the funding previously approved for the band uniforms. It is still being reviewed by DONE. A check has not yet been issued.

Chris Sapien commented that in the future he would like to have a top representative from any organization requesting funding attend a meeting and provide an overview of their needs before the Board approves the allocation of any funds. The Narbonne High School Band Director was in attendance and talked about the need for uniforms for the school band.

**Proposed Agenda for September Stakeholders Meeting:** There were several suggestions for upcoming meetings as follows:

- Instead of a speaker, the board should conduct its regular business so the stakeholders can see the process.
- The Board could invite city departments, such as Street Services, to be at a meeting to answer stakeholder questions. The meeting could be tailored to specific areas.
- A meeting could be held at one of the schools in order to get parents to attend. Esther is willing to work with Chris Sapien to have a meeting involving Harbor City Elementary.
- The Board's Honorary Youth member would like to have Narbonne as a topic for a meeting so he can find out more about what is going on at Narbonne. Perhaps include the School Police.

**Discussion on duties of new officers and plan for improved communication:** Olive Reed talked about her absence in July and the breakdown in communication prior to the meeting. She is hoping that the Board can find a way to communicate more effectively and would like board members to consider how we can work better as a team. Chris agreed and requested that contact information for all board members be updated. The administrative assistant will communicate by email with the board members and create a revised roster.

**Discussion on Board Member absences as it relates to obtaining a quorum at future meetings:**

- There was a short discussion on absences and whether any action needs to be taken to ensure a quorum at future meetings. The Board decided that there was no action necessary at this time.

- There was a suggestion that with current technology, perhaps board members could attend a meeting via the internet. Esther made a comment that this is not allowed within the governing rules of Neighborhood Councils. At a recent BONC meeting they discussed other NC's who can't make a quorum on a regular basis. One of the easiest solutions is to downsize the board to downsize the quorum.

**Discussion on fence along center divider of Western across from Narbonne High School:**

Olive commented that Cal Trans needs a letter of support from us. **Grant Reed made a motion that a letter be drafted to Cal Trans stating that the Harbor City Neighborhood Council Board is in favor of having a fence along Western across from Narbonne with the understanding that Board Members are involved in the decision making. The motion was seconded by Greg Donnan and passed unanimously by the Board.** Chris Sapien will assist Kristina with the wording of the letter which should outline what the Board would like to see.

**Possible Motion regarding proposed Department of Water and Power rate increases**

The following motion was made by Greg Donnan, seconded by Grant Reed and passed unanimously by the Board:

*Resolution regarding proposed Department of Water and Power rate increases.*

*Resolved, the Harbor City Neighborhood Council strongly urges that the Board of Water and Power commissioners and the City Council not consider or act upon the proposed water and power rate increases until the Ratepayers Advocate is established and has thoroughly reviewed and analyzed the proposed rate increases and presented such review and analysis to the Ratepayers and the public for their careful consideration; and*

*Be it further resolved, the Harbor City Neighborhood Council cannot support any rate increases until the Ratepayers Advocate has reviewed and analyzed these rate increases and discussed the review and analysis with the ratepayers and public.*

**Taste in San Pedro Update:** There was a short review of the Taste in San Pedro booth and the promotional materials which were distributed. Kristina will add the emails collected on the cards to the Email Distribution List.

**Ethics Training Update:** Tom Houston is due to renew his training in September and Anto and Greg are due to renew in October.

**Committee Reports:**

**PCAC:** Meeting was cancelled. No report.

**Harbor Regional Park:**

- Greg Donnan talked about meetings he and Grant recently attended which included representatives from the Police Department, the Council Office, Dept. of Rec. and Parks, as well as those people who assist the homeless. There have been sweeps of the park to

remove the homeless population so that the Prop O work can begin. Greg was very impressed with how it was all being handled. The Prop O project is also being postponed because of an endangered bird that was found. There are also some issues with the Quimby funds.

- **Joyce Fredericks made a Motion that the HCNC support the Heal the Bay Coastal Cleanup event in an amount not to exceed \$500. In the event the money has already been previously approved by the Board, then this motion will be automatically rescinded. The motion was seconded by Grant Reed and passed unanimously by the Board.**

**BONC:** The Board of Neighborhood Commissioners is down a couple of commissioners; however, Paul Parks is up for confirmation. A final commissioner will be chosen in October.

**HANC (Harbor Alliance of Neighborhood Councils):** HANC is sponsoring a Council District 15 Candidate Forum in October. Tom Houston was appointed by the Board to be on the Question Planning Team.

**Additional Comments:**

- There was a comment regarding the American Flags some of which are torn to shreds. They will be removed after September 11<sup>th</sup>.
- Grant Reed attended the Harbor College Technology Meeting and heard about the Promises Neighborhood Planning Grant proposal. They are targeting all the feeder schools for Harbor College. A sample letter of support was provided. They want people/agencies to help provide resources. (This item will be placed on the agenda for the next meeting).

**Adjournment:** The meeting was adjourned at 8:06pm.

Respectfully submitted,

Kristina Smith  
Administrative Assistant to Harbor City Neighborhood Council.