

Harbor City Neighborhood Council Governing Board Meeting
 Narbonne High School Library
 Wednesday 4-27-11
 6:00pm

Official Minutes

Board Members	Roll Call/Attendance
Esther Cepeda	Present
Jennifer Corral	Excused
Greg Donnan	Present
Joyce Fredericks	Present
Tom Houston	Present
Janet Mercer	Present
Raymond R. Moser	Excused
Anto Nakkashian	Absent
Wu-Ping Own	Excused
Grant Reed	Present
Olive Reed	Present
Craig S. Rutherford	Present
Christopher Sapien	Present

Call to Order:

President Tom Houston called the meeting to order at 6:15pm.

Roll Call: See Above.

Approval of Minutes Grant Reed made a motion to approve the March 23, 2011 Governing Board Meeting Minutes. The motion was seconded by Greg Donnan and approved by the Board with 6 yes votes, 0 no.

Treasurer Report: Steven Rutherford gave a Financial Report and explained that the Purchaser Card power is coming to an end on 6/15/2011. He talked about the purchases for the H.C. Fire Station No. 85. He received approval to utilize the debit card for the Board approved items. The Fire Department has requested a more durable and affordable mat carpet instead of regular carpeting. The Board also needs to vote on the purchase of a sink for the Fire Station at a total cost of \$839.36. This will need to be placed on the agenda for next month's meeting. Steven gave an overview of the items that have been purchased; and those approved but not yet purchased. All items total \$18,000. If all are processed, there will still be \$29,000 remaining in the budget. Joyce Fredericks commented that she spoke with Peter at Cal Banner and the earliest he would be able to install the flags would be Flag Day, June 14.

There was a short discussion on the length of stakeholder meetings and the possibility of discussing more of the Board's financial business with Stakeholders in order to share that information with the community. It was commented that Stakeholders are welcome to come to the Governing Board meetings. It was suggested that the Board vote on Fire Station equipment

(items include two heaters, mat carpeting instead of regular carpeting, and the above mentioned sink) be on the Stakeholder meeting agenda.

Follow up planning to Stakeholders from April: None to report.

Proposed Agenda for May Stakeholder's Meeting: The Marymount Traffic Study is being considered for the May agenda along with a presentation by the Bureau of Sanitation. Joann Moss said she would be happy to attend the May 20th meeting and respond to questions.

Evacuation and Emergency Preparedness Working Group – Election of Member and Alternate to group: Meetings of the Evacuation and Emergency Preparedness Working Group are being convened at the Councilwoman's office in response to the neighborhood councils' requests for information on evacuation plans for the Harbor Area. The HCNC has been asked to appoint someone to attend those meetings, and to also appoint an alternate. There needs to be an actual plan for the evacuation of the Harbor in the case of an emergency. Once a plan is developed, it needs to be released to the entire community. At this time, this information is not public. The working group will include the LAPD, Homeland Security, the Coast Guard, Port Police and others. Greg Donnan commented that Fire Station 85 had not been informed that a meeting was being held and were disappointed.

Steven Rutherford made a motion that the Board appoint Greg Donnan as the HCNC representative to the Evacuation and Emergency Preparedness Working Group with Grant Reed being appointed as an alternate. Chris Sapien seconded the motion which was passed with 6 yes votes and 0 no votes.

Joyce Fredericks made a motion to appoint Greg Donnan as the Emergency Preparedness Committee Chair, the position previously held by Wu Ping Own. The motion was seconded by Steven Rutherford and passed with 6 yes votes and 0 no votes.

Bylaws: – A Draft copy of the revised Bylaws was presented to the Board Members. Doug Epperhart, Co-Chair of the Bylaws Resource Team, in answer to discussion about appointing a Bylaws Committee, commented that there is no need for a committee for the Bylaws. The Neighborhood Council Boards are required to alter the order of things to match the table of contents on the handout. One of the items absolutely mandated is the HCNC's definition of a Stakeholder. Tom Houston commented that there was very little to change in the Harbor City Bylaws to have it fit within the required template. The Board reviewed each Article (see attached Draft) and voted as follows:

ARTICLE I – NAME Greg Donnan made a motion to accept Article I as presented in the draft. Grant Reed seconded the motion. There was no further discussion and the motion was passed with 6 yes votes and 0 no votes.

ARTICLE II – PURPOSE Greg Donnan made a motion to accept Article II as presented in the draft. Grant Reed seconded the motion. There was no further discussion and the motion was passed with 5 yes votes and 0 no votes.

ARTICLE III – BOUNDARIES Greg Donnan made a motion to accept Article III with a change in Paragraph 5 to state “unincorporated” areas instead of “incorporated” area. Grant Reed seconded the motion which was then passed with 6 yes votes and 0 no votes.

ARTICLE IV - STAKEHOLDER Greg Donnan made a motion to accept Article IV as presented in the draft. Grant Reed seconded the motion. There was no further discussion and the motion was passed with 6 yes votes and 0 no votes.

ARTICLE V - GOVERNING BOARD

Section 1 - Greg Donnan commented on the changes being made in this Section of Article V asking if the HCNC Board has to follow the composition makeup for the Board as listed under the template language. After discussion, Greg Donnan made a motion to accept Section 1 of Article V, seconded by Grant Reed. There were 3 yes votes, 3 no votes and 1 abstention. The motion failed. Doug Epperhart commented briefly on a “Youth Seat” (no longer eligible after the Youth Seat member becomes 21 years of age). Tom Houston suggested it be left as it is but that there be a change from 18 to 16 on the age. The Board can re-address the issue of appointing a youth position at another time.

Esther Cepeda-Hatch made a motion to table this item and bring it to the Stakeholder’s meeting for discussion. The motion was seconded by Janet Mercer. The motion failed with 2 yes votes and 4 no votes. It was commented that the Board identify those items that need to be brought in front of the Stakeholders at a future meeting.

Greg Donnan made a motion to keep the number of Board Members at 13 and to change the age requirement from 18 to 16 years of age. The motion was seconded by Grant Reed and passed with 6 yes votes and 2 no votes.

Section 2 – QUORUM- Greg Donnan made a motion to accept Section 2 as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 0 no votes.

Section 3 – OFFICIAL ACTIONS - Greg Donnan made a motion to accept Section 3 as written. The motion was seconded by Grant Reed and passed with 6 yes votes and 1 no vote.

Section 4 – TERM LIMITS – Greg Donnan made a motion to accept Section 4 as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 1 no vote.

Section 5 – DUTIES AND POWERS - Greg Donnan made a motion to accept Section 5 as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 0 no votes.

Section 6 – VACANCIES – Greg Donnan made a motion to accept Section 6 as written. The motion was seconded by Joyce Fredericks and passed with 6 yes votes and 1 no vote.

Section 7 – ABSENCES - Grant Reed made a motion to accept Section 7 as written. The motion was seconded by Joyce Fredericks. The vote was tied with 4 in favor and 4 opposed. President, Tom Houston, cast a tie breaker vote in favor and the motion passed.

Section 8 – CENSURE – Greg Donnan made a motion to accept Section 8 as written. The motion was seconded by Joyce Fredericks and failed with 3 yes votes and 4 no votes. This item will be removed from the final draft of the Bylaws.

Janet Mercer Left the meeting at 8:22pm

Section 9 – REMOVAL OF GOVERNING BOARD MEMBERS.

1. Petition by Stakeholders – In reference to Item 1 in Section 9, Esther Cepeda-Hatch made a motion to change the number of stakeholders signing a written petition from 50 to 100. Joyce Fredericks seconded the motion which failed with 3 yes votes and 3 no votes.

Grant Reed then made a motion to accept Section 9 as written. Joyce Fredericks seconded the motion.

Esther Cepeda-Hatch moved to amend item 9-1b to read 2/3 majority of attending Board members. Joyce Fredericks seconded the amendment and the motion to amend was passed with 5 yes votes and 1 no vote.

Esther Cepeda-Hatch made a motion to change 9-2b to read 2/3 majority of attending Board members. The motion was seconded by Chris Sapien and passed with 5 yes votes and 1 no vote.

Grant Reed made a motion to amend Item 9-2 (first paragraph) to read “*iii) contains the signatures of at least six (6) Board Members.*” [changed from five (5) Board Members]. Esther Cepeda-Hatch seconded the motion which was passed with 5 yes votes and 1 no vote.

The original motion by Grant Reed with the above amendments was passed with 4 yes votes and 1 no vote.

Section 10 – RESIGNATION– Greg Donnan made a motion to accept Section 10 as written. The motion was seconded by Grant Reed. During discussion, Grant Reed made an amendment to approve Section 10 with the exception of removing all wording after the first sentence. The amendment was seconded by Esther Cepeda-Hatch and the amended motion passed with 7 yes votes and 0 no votes.

Section 11 – COMMUNITY OUTREACH – Greg Donnan made a motion to accept Section 11 as written. The motion was seconded by Joyce Fredericks and passed with 7 yes votes and 0 no votes.

ARTICLE VI - OFFICERS

Section 1 – OFFICERS OF THE BOARD – Greg Donnan made a motion to accept Article VI Section 1 as written. The motion was seconded by Joyce Fredericks and passed with 7 yes votes and 0 no votes.

Section 2 – DUTIES AND POWERS – Greg Donnan made a motion to accept Article VI Section 2 as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 0 no votes.

Section 3 – SELECTION OF OFFICERS – Greg Donnan made a motion to accept Section 3 as written. The motion was seconded by Grant Reed. Chris Sapien made a motion to amend requesting that the word “Board” be eliminated to read “first official meeting”. The motion to amend was seconded and passed with 7 yes votes and 0 no votes. The amended motion was then passed with 7 yes votes and 0 no votes.

Section 4 – OFFICER TERMS – Esther Cepeda-Hatch made a motion to accept Section 4 as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 0 no votes.

Article VII – COMMITTEES AND THEIR DUTIES

Section 1 – STANDING COMMITTEES - There was a recommendation to remove the list in Section 1 and refer to the Standing Rules. In **Section 2**, there was a recommendation to remove the words “The current Ad Hoc Committee is:” Grant Reed made a motion to rewrite Article VII Section 1 and Section 2 to make the above stated changes. The motion was seconded by Esther Cepeda-Hatch and passed with 7 yes votes and 0 no votes.

Section 3 – COMMITTEE CREATION AND AUTHORIZATION – Grant Reed made a motion to approve section A, remove Items B through F and replace with a note that states “See Standing Rules.” The motion was seconded by Esther Cepeda-Hatch and passed with 7 yes votes and 0 no votes.

Article VIII - MEETINGS

Greg Donnan made a motion to approve Article VIII as written including Sections 1 through 4. The motion was seconded by Joyce Fredericks and passed with 6 yes votes and 1 no vote.

Article IX - FINANCES

Sections A–E - Greg Donnan made a motion to accept Article IX Sections A through E as written. Steven Rutherford seconded the motion which passed with 7 yes votes and 0 no votes.

Article X – ELECTIONS

Sections 1-6 - Greg Donnan made a motion to accept all sections in Article X as written. The motion was seconded by Joyce Fredericks and passed with 7 yes votes and 0 no vote.

Article XI GRIEVANCE PROCESS

Sections A- F - Greg Donnan made a motion to accept Article XI as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 0 no vote.

Article XII - PARLIAMENTARY AUTHORITY

Greg Donnan made a motion to accept Article XII as written. The motion was seconded by Joyce Fredericks and passed with 7 yes votes and 0 no vote.

Article XIII - AMENDMENTS

Greg Donnan made a motion to accept Article XIII as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 0 no vote.

Article XIV COMPLIANCE

Greg Donnan made a motion to accept Article XIV as written. The motion was seconded by Grant Reed and passed with 7 yes votes and 0 no vote.

Attachment A – Grant Reed made a motion to accept Map Attachment A as presented. The motion was seconded by Greg Donnan and passed with 7 yes votes and 0 no vote.

Attachment B – Greg Donnan made a motion to accept Attachment B as presented. The motion was seconded by Grant Reed and passed with 5 yes votes and 1 no vote.

Public Comment:

Eric McGee from Narbonne High School commented that he received a pink notice from the LAUSD. He wants to stay at Narbonne where he knows everyone. In response, there were comments that he is an asset to this community and Narbonne High School and the Board should send a letter of support. Chris Sapien felt that it is beyond the scope of the Board to sign a letter stating the Boards support. Grant Reed made a motion to draft a letter of support for Eric McGree to assist him in staying within the community and all who desired could sign it. The motion was seconded by Esther Cepeda-Hatch and passed with 4 yes votes and 2 no votes.

Health Club Petition – Tom Houston received information on a proposal by a company for a health club at 240th and President Avenue. The company has asked for a variance in order to build the proposed health club. The club is considering 6 basketball courts, weights, cardio, warm up area and offices. Parking requirements will also need to be changed. This issue may be coming before the Board at a future date.

Additional Comments from the Board:

Esther Cepeda-Hatch - Board Members were reminded to complete their Ethics Training. Esther also commented that the Board of Neighborhood Commissioners meeting next Tuesday will be held at Peck Park in San Pedro at 6 pm.

Meeting adjourned at 9:43

Respectfully submitted,

Amanda Poe substituting for Kristina Smith
Administrative Asst to HCNC