

Harbor City Neighborhood Council Governing Board Meeting  
 Narbonne High School Library  
 Wednesday 2-23-11  
 6:00pm

### Official Minutes

<b>Board Members</b>	<b>Roll Call/Attendance</b>
Esther Cepeda	Present
Jennifer Corral	Present
Greg Donnan	Present
Joyce Fredericks	Present
Tom Houston	Present
Janet Mercer	Present
Raymond R. Moser	Present
Anto Nakkashian	Excused
Wu-Ping Own	Excused
Grant Reed	Present
Olive Reed	Present
Craig S. Rutherford	Present
Christopher Sapien	Present

#### **Call to Order:**

President Tom Houston called the meeting to order at 6:08pm. There was a quorum and also three stakeholders in attendance. Celina Luna from the Councilwoman's office was also present.

**Roll Call:** See Above.

**Approval of Minutes** Greg Donnan made a motion to approve the January 26, 2011 Governing Board Meeting Minutes. The motion was seconded by Joyce Fredericks and unanimously approved by the Board.

**Treasurer's Report:** Steven Rutherford reported that he has checked on demand warrants but there has been no change. There was a short discussion on the issue of the Boys and Girls Club Grant. Esther Cepeda made a motion to clarify the original motion which stated that the HCNC fund the computer lab at the Boys and Girls Club in the amount of \$10,000, seconded by Joyce Fredericks. The motion passed with 1 abstention, 9 yes votes and 0 no votes.

#### **Followup from Stakeholder Meeting:**

- Olive commented that she had spoken with Officer Wilkins and he stated we have the Board has the right to escort stakeholders out of the meeting if they are being disruptive.
- Celina commented that she had spoken with General Services and it was stated that we are within our right to ask the guard to stand in the back of the room and act as a Sergeant of Arms.
- There was a suggestion from Chris Sapien that we control the questions of the presenters through a point of order process. Tom or the acting president asks the stakeholders to raise their hands if they have questions. We should print out the "Code of Civility" and have it at the meeting. The Administrative Assistant offered to create a poster board with the Code.

- Celina mentioned that a DONE representative was at the meeting and reported back on what she observed at the meeting. DONE had some concerns and would like to meet with the President to discuss those concerns.
- Janet Mercer commented that the Parliamentarian, Grant Reed, should announce the Code of Civility before the meeting.
- There was a question for Celina Luna about why the Councilwoman's Town Hall meeting is not being held concurrent with the HCNC Stakeholder Meeting. Celina explained that this was an opportunity for all the City Department Reps to address the community and it was not in conjunction with any specific community group.

#### **Agenda for March:**

- Olive reported that the Science program "Earth Watch" will be presented by Narbonne High School students and also, Loyola Marymount will have a presentation for the stakeholders on their plans for the property next to Rolling Hills Prep on Palos Verdes Drive North.
- Esther commented that she would like to the Board to considering having an Elections/Bylaws Committee look into the Bylaws and also Election information. She would like it on the agenda for next month.

#### **Flags and Banners.**

- Tom Houston announced that the flags are paid for and ready to be installed so we need to set a date. Chris Sapien commented that he would like to see them up before Memorial Day. It was decided that the Board would discuss this further next month.
- Tom reported that he received a phone call from the company that is holding our banners. There are a total of 137 that are in good shape but between 10-50 need stitching at a cost of \$12 each. There is now a requirement that the City of LA label be on the banner in the right hand corner on both sides. To install the 137 banners, sew the damaged ones and put on the decals would cost an estimated \$9,000 if the Board decides to proceed.
- Tom has a map showing every light pole is in Harbor City.
- Olive thinks the flags are better and affected the community more positively. She doesn't feel we should spend \$9,000 on banners when the school is in need a funding. She would rather see the money go towards schools.
- Joyce asked if the 3' x 8' banners can be used for something else.
- Chris would like to see some go up along with the flags but agrees with Olive that it is a lot of money.
- Tom will scan the map and email it to everyone. **Chris Sapien made a motion that the HCNC fund the repair and installation of the "Old Town New Spirit" banners for an amount not to exceed \$5,000. The motion was seconded by Greg Donnan and passed with 6 yes votes, 3 no votes and 1 abstention.**

#### **George Becker Tribute:**

- Grant reported that the librarian is looking at prices of the hearing impaired equipment and wireless microphones we can buy ourselves.
- **A motion was made by Grant Reed that he be given permission to go to the Guitar Center and purchase 2 wireless microphones not to exceed \$500, and the microphones then be donated to the library in George Becker's name. The motion was seconded by Greg Donnan and passed with 9 yes votes and 0 no votes.**

- Greg Donnan commented that the HCNC needs to make more plaques/name plates to attach to items that we donate.
- Janet Mercer commented on the sign at the train tracks on Western and Sepulveda. She noticed that the one above our sign is worn out and smeared. Celina Luna offered to check into it.
- Celina commented that she had a suggestion from stakeholders that we clean up the palm trees. Perhaps this could be added to the duties of the landscaping clean up company, Bennett? It was asked to be added to the agenda for next month.

#### **LA FIRE STATIONS 85 request for funding:**

- Greg Donnan reported on the items that LA Fire Station 85 informed him are their top priority as follows: 1. Washer/dryer. 2. Carpet outside the crew quarters 3. Interlocking rubber mats for exercise area; 4. Flat screen TV for instruction purposes. Their highest priority is the washer/dryer which is estimated to cost \$1500.
- Ray Moser made a motion that the HCNC fund up to \$2,000 for a washer and dryer for LA Fire Station 85. The motion was seconded by Grant Reed and passed with 10 yes votes and 1 no vote.
- Janet Mercer suggested that the HCNC ask people from the community to donate gift certificates. She suggested that it be put on the March agenda that we are going to take donations and then as a board perhaps we could double it.

#### **Narbonne High School Request for Funding:**

- Ruth Hanson presented a request for funding for band uniforms for Narbonne High School. Her son is a sophomore in the Math and Science Magnet and is also in the school band. She commented that they are the only high school band that has no hats. The band represents the community at various events and projects pride in the school.
- Esther Cepeda-Hatch made a motion that we fund the uniform pants for the Narbonne High School Band at an amount not to exceed \$3200. After discussion, the motion was seconded by Greg Donnan and passed with 6 yes votes and 4 no votes.
- Esther Cepeda-Hatch made a second motion that we fund the hats/plumes up to \$4400. This motion was also seconded by Greg Donnan. After discussion, the motion was passed with 8 yes votes, 1 no votes.
- Chris Sapien asked about the Band Director. He commented that in the future he would like more information and input from the people requesting the funding. For example with this request he would have liked to hear more about the instructional side of the band. He also commented that he would be more supportive of funding the cost of all the sheet music etc.
- Raymond Moser would have liked to see us support just one of the items first and then consider funding more in the future. Chris Sapien agreed stating that he would have liked to fund the hats first.

It was asked to be made part of the record that Esther Cepeda-Hatch and Jennifer Corral left the meeting at 7:55pm but a quorum was still present.

#### **Narbonne High School Request for Funding (Part 2):**

- Olive Reed talked about the need for increased safety measures at Narbonne in light of the recent problems that happened at Gardena High School. She provided information on the need for funding of a golf cart for staff to get to the other side of the campus in case

of emergencies. This item is the highest priority on the list of items that the school needs. In addition to the golf cart, the school would also require a golf cart charger and a controller (approximate cost for these items is \$2148.00). These are amounts from city approved vendors. There was also a request for walkie talkies at a cost of \$254.99.

- **A motion was made by Olive Reed that the HCNC provide funding to Narbonne High School for a golf cart, charger and controller in an amount not to exceed \$2,500.00. The motion was seconded by Joyce Fredericks and passed with 8 yes votes and 0 no votes.**
- Ray Moser explained that he had wanted to hold off on the uniforms for this reason, so that other items could be funded. Chris Sapien agreed and reiterated that in the future he would like to hear from the people in charge of asking for these funds.

#### **Harbor City Gateway Public Library:**

- Leonard Duncan provided a handout with items that need funding which included Children's Summer Reading club \$450; Teen Programs \$565; and Adult programs \$475; for a total of \$1,490.
- **Raymond Moser made a motion to fund the above mentioned programs in the amount of \$1490. The motion was seconded by Olive Reed and passed with 7 yes votes and 1 no vote.**
- Chris Sapien was curious whether the library has approached any other groups for funding.

**GAP:** The GAP representative was not in attendance to provide funding request information and this item was tabled until a future date.

**Ethics Training:** Tom Houston reminded the board members that they need to renew their ethics training.

#### **Committee Reports:**

- **Education:** The budget has been chopped. Something needs to be done about Public Education.
- **Library:** Friends of Library recently spent \$350 for 3 carts for books in the lobby. They funded this with donations from selling books etc.
- **Budget/Finance:** Steven Rutherford asked that if Board members have any future funding items that need to be handled with demand warrants then he would like to be included in the process. He prefers that the Council Office only be brought in to the process if there is a problem.
- **Public Safety:** Chris Sapien would like an agenda item for next month regarding reimplementation of the "Don't Trash Harbor City" program.

**Adjournment:** The meeting was adjourned at 8:34pm.

Respectfully submitted,

Kristina Smith  
Admin Asst to HCNC