

Harbor City Neighborhood Council Governing Board Meeting
 Kaiser Conference Center
 Wednesday, 6-23-10
 6:00pm

Official Minutes

Board Members	Roll Call/Attendance
Sherri Bliss	Excused
Esther Cepeda	Excused
Greg Donnan	Present
Joyce Fredericks	Present
Tom Houston	Present
Chris Huie	Present
Eric Magee	Absent
Anto Nakkashian	Present
Wu-Ping Own	Present
Grant Reed	Excused
Olive Reed	Present
Christopher Sapien	Present
Rick Schuler	Absent

Call to Order:

Tom Houston called the meeting to order at 6:04 pm. Approximately 20 stakeholders also present.

Roll Call: See Above.

Approval of Minutes: Grant Reed made a motion to approve the May 26, 2010 Meeting Minutes, seconded by Olive Reed. There were 5 yes votes, 0 no votes and 1 abstention. The motion passed.

Treasurer's Report:

Leonard Duncan – Friends of the Library: Leonard provided a sample of a folded brochure to be used to mail to all residents in Harbor City. He found out the cost is about 50 cents per unit with 12,000 which would be a cost of \$6,000. Leonard would like the board to consider having the Outreach Committee handle something like this with possible distribution once a year and then a quarterly postcard. We have to alert the people that we are serving to the fact that we are here for them.

James Allen – Random Lengths: He is the publisher of the paper and last month discussed the possibility of using Random Lengths to outreach into the community. His publication has been in the Harbor area for 30 years. He provided an ad proposal for the HCNC with different levels of participation. He would like to create a “partnership” between the Random Lengths and the HCNC. His presentation stressed the importance of getting the word out to the

community. The newspaper is the most portable and convenient source of news for the vast majority of the people. You can have a bigger impact on the community you serve by creating a mechanism. He estimates that 4,000 more people could be reached in Harbor City by utilizing his publication. It also goes on-line. It was suggested that the HCNC would sponsor a page and pay for advertising. On that page there would be articles about Harbor City written by the Random Lengths which would promote readership throughout Harbor City and ultimately help the HCNC with outreach efforts.

Recent Election: The new board members were announced to be official today and will be sworn in at the July stakeholder meeting. President Tom provided information on Regional Board Orientation Trainings. The Harbor Area training will be on Saturday, July 17, 2010 at 8am. The location will be announced. Two of the board members have already completed the Ethics Training. Tom provided some DVD's to the new board members that were previously provided by DONE.

ELECTION OF NEW EXECUTIVE BOARD: Tom explained that he prefers to have the full board at the Governing board meetings and not have it limited to just the Executive Board. The floor was then opened to nominations for the following positions:

President: Ping Own Nominated Tom Houston for the position of President. Grant Reed nominated Olive Reed. After a written ballot was completed, Tom Houston received the majority of votes and was elected as President.

Vice President: Chris Sapien nominated Olive Reed. There were no other nominations. By unanimous vote Olive Reed was elected as Vice President.

Secretary: Greg Donnan nominated Joyce Fredericks as Secretary. There were no other nominations. By unanimous vote Joyce Fredericks was elected as Secretary.

Treasurer: Greg Donnan nominated Steven Rutherford as Treasurer. There were no other nominations. By unanimous vote Steven Rutherford was elected Treasurer.

Parliamentarian: Greg Donnan nominated Grant Reed as Parliamentarian. There were no other nominations. By unanimous vote, Grant Reed was elected Parliamentarian.

BUSINESS OF THE GOVERNING BOARD:

Follow Up Planning to Stakeholders from May Stakeholders Meeting:

Kristina Smith read the letter that the Board approved at the stakeholder meeting. It was sent individually to each Los Angeles Council Member. (See attached)

Proposed Agenda for July Meeting:

The agenda will include the swearing in of new board members. If Janice Hahn cannot attend, we will contact Carmen Trutanich. It was also suggested that Mark Ruffolo, President of Business Coalition, attend the meeting to talk about their upcoming event, "Highway One Block Party" on August 21st. Ping Own mentioned that the LAPD air support division (air ship operations based in Van Nuys) will do a presentation in August on how they function. The speaker would be Pat McNamara and would be given 20 minutes for a presentation. For the September meeting Olive will attempt to get a speaker on drug and alcohol issues in the schools.

Banner/Signs Update: Joyce talked about the banners. We are trying to get the vendor paid.

Business Coalition Request: Ping, Grant, Olive and Greg were trying to help the businesses in Harbor City. No one took advantage of the business loans offered. Greg talked about the upcoming event on August 21st which is backed by Yamaha, California Harley Davidson, AAMCO and others. They have not received much response from the business community. The event is expected to bring in 3,000-4,000 attendees. It will be advertised in local magazines. It will be a major event that is not just for motorcyclists but also a 50's car club. They will encourage families with children to attend. There will be DJ's, possibly a live band in one or several locations. Beverages and food will be available. The hours of the event would be 10am-5pm. Advertising is already under way and window designs will be done in four locations. No permits will be necessary because it will be at actual business locations. HCNC could consider having a booth at the event. Several businesses involved have put up some funds. This will tie into further events. We hope to have the downhill race next year and the businesses will assist us with that event. They are trying to involve the community of Harbor City in this event. So far they have received a great response from Janice Hahn's office. Olive Reed would like to see us give a donation towards this event if our funds get released in time. Ping made a motion to support the Highway One Block Party event scheduled for August 21st, but after discussion withdrew his motion due to concerns about the frozen funds. Tom suggested we hear from Mark Ruffolo at the July stakeholder meeting and then at the July Governing board meeting we can decide at what level to participate. **Joyce Fredericks made a motion that the HCNC support the Highway One Block Party event on August 21st with any funding support to be discussed at the Governing Board Meeting in July when the issue of neighborhood council frozen funds has been resolved, seconded by Olive Reed. The motion passed with 10 yes votes, 0 no votes and 1 abstention.**

Discussion on Random Lengths Proposal:

It was suggested that we contact other neighborhood councils for feedback on their experiences utilizing the Random Lengths publication. It was suggested that we set up an ad hoc committee to discuss ideas and bring them back to the board. Board members have not seen the publication around Harbor City and they questioned where the 50 locations are. Joyce, Leonard, Ricardo Corral, and Kristina Smith will be on the ad hoc committee.

Volunteering for Committee Position:

Tom provided a list of possible committees and also possible projects. The board reviewed the lists and then the following appointments of committee chair persons were made:

Outreach/Communications - Chair Joyce Fredericks

BONC – Esther Cepeda

PCAC – Grant Reed

Harbor Regional Park Advisory Board – Greg Donnan

Budget and Finance – Steve Rutherford.

HANC – Tom Houston

Harbor City Recreation Center Park Advisory Board – Janet Mercer

City Services – Chair Raymond Moser

Education – Chair Raymond Moser

Public Safety – Chris Sapien

Friends of the Library – Leonard Duncan
Emergency Preparedness – Wu Ping Own
Planning/Zoning/Land Use – Jennifer Corral

Projects: The following projects were suggested. Additional project will be discussed at future meetings:

Welcome to Harbor City Signs – Olive Reed
Downhill Race
Toys for Tots – Orifice House
Holiday Lights Contest

Other Business:

Discussion on Unexcused Absences: Greg Donnan talked about the issue of losing a quorum. Tom mentioned that he has been lenient in the past. He feels that if you have a good legitimate excuse then that is one thing but if you have three missed meetings then this should prompt a board review. Greg would also like to see a change in the By-Laws that if a board member leaves a meeting early three times then they should also be subject to a board review. It was commented that any board member who is not able to attend a meeting or has other requests needs to contact the President or Secretary with the request and the reason for the absence, tardiness or early dismissal.

Chris Sapien asked about getting items higher on the agenda for issues where we might want the stakeholders to give their input.

Greg Donnan reminded everyone that this Saturday is the Coast Guard tour.

Committee Reports: Due to time constraints, no committee reports were heard.

Meeting adjourned at 8:50 pm

Respectfully submitted,

Kristina Smith
Admin Asst to HCNC